



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, DECEMBER 13, 2012

5:00 P.M. Closed Session / 6:00 P.M. Regular

BOARD OF EDUCATION – APPROVED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 5:00 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president led the flag salute.
2.3 Board Members, Student Reps & Administration Roll Call	Rene Adamo, Board President - Present Ted Destrampe, Board Vice President - Present Donna Hamblin, Board Clerk - Present Barry Lindaman, Board Member – Present Linda Owens, Board Member - Absent Kayla Houston, Student Board Member - Present Brooke Owens, Student Board Member - Present Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: With general consent of the Board the agenda was approved.
2.5 New Board Members <i>Oath of Affirmation</i>	Per BB 9224, the superintendent gave the <i>Oath of Affirmation</i> to the two newly elected Board members, Mrs. Rene Adamo and Mrs. Donna Hamblin based on the November 6, 2012 election results. The new Board members have been elected to four-year terms (2012-2016). Upon swearing in, the members continued the meeting as members with full voting privileges.
3. CLOSED SESSION:	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 5:08 p.m.
3.1 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
3.2 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and Daryl Valdez.
3.3 Conference on Student Matter	Pursuant to Gov. Code §35146, the Board, in closed session, may discuss a confidential student matter.
3.4 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.
REPORT FROM CLOSED SESSION:	Board president reported the action taken in the closed session. Time: 6:11 p.m. Reportable Action Taken: Board gave direction to superintendent and legal council on a personnel related matter.

<p>4. PUBLIC COMMENTS:</p>	<p>Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her view, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. No Pubic Comments.</p>
<p>5. ANNUAL BOARD ORGANIZATIONAL MEETING:</p>	<p>The Board conducted the Annual Board Organizational Meeting per Board Bylaws 9100 and Ed. Code 35143. The meeting had to be held between December 7th -21st to comply with state timelines. The Board considered all of the following actions:</p> <ul style="list-style-type: none"> -Elect Board President -Elect Board Vice President -Elect Board Clerk -Designate Trustee Representative for the Kern County Committee on School District Organization -Elect Two Board Representatives for West Side ROP Board -Appoint Secretary to the Board (Superintendent) -Authorize Signatures -Develop a Board Calendar with Dates, Time, Location for meetings
<p>5.1 Election: Board President</p>	<p>The Board of Education elected a Board President, per Board Policy 9121, from among its members to provide leadership on behalf of the Board and the community it serves.</p> <p>Action: Nominated Rene Adamo for Board President Mr. Destrampe Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
<p>5.2 Election: Board Vice President</p>	<p>The Board of Education elected a Board Vice President from among its members to provide leadership on behalf of the Board and the community it serves.</p> <p>Action: Nominated Ted Destrampe for Board Vice President Mrs. Adamo Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
<p>5.3 Election: Board Clerk</p>	<p>The Board of Education elected a Board Clerk from among its members to provide service to the Board per Board Policy 9123.</p> <p>Action: Nominated Donna Hamblin for Board Clerk Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 4/0 Vote</p>
<p>5.4 Designate: Trustee Representative for the Kern County Committee on School District Organization.</p>	<p>Per Board Policy 9140, recommends the Board of Education designate, from among its members, a trustee representative for the Kern County Committee on School District Organization.</p> <p>Action: Nominated Barry Lindaman for County Representative Mr. Destrampe Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
<p>5.5 Election of a Board Representatives for West Side ROP Board</p>	<p>Per Board Policy 9140, recommended the Board of Education elect, from among its members, two trustee representatives for the Kern County West Side Regional Occupation Program (ROP) Board.</p> <p style="padding-left: 40px;">Rene Adamo (Term currently expires 2012) Linda Owens (Term ends 2014)</p> <p>Nominations for Representative for ONE position (term till 2014):</p> <p>Action: Nominated Rene Adamo for another Two-Year Term Mrs. Hamblin Moved, Mr. Destrampe Second, No Abstention, 4/0 Vote</p>
<p>5.6 Appointment: Secretary to the Board</p>	<p>Per Board Policy 9122, recommended the Board of Education appointment Superintendent, Dr. Scott Meier, as Secretary, to support the Board of Education.</p> <p>Action: Authorized Scott Meier to continue as Secretary to the Board Mrs. Adamo Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
<p>5.7 Authorized Signatures</p>	<p>It was recommended the Board of Education authorize, Dr. Scott Meier, Superintendent as the authorized signatures to conduct all district business on behalf of the Board.</p> <p>Action: Authorized Scott Meier to continue as authorized signature Mr. Destrampe Moved, Mr. Lindman Second, No Abstention, 4/0 Vote</p>

5.8 Board Meeting Dates, Times and Location	The Board set the dates, times and location for Board Meetings per Board Policy 9320. The Board set the Regular Board Meeting dates on the Second, Thursday of each Month at 6:00 p.m. to be held at the 955 Stanislaus, Maricopa 93252. Action: Continue holding Regular Board meetings on the Second Thursday each month @ 6:00 p.m. Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 4/0 Vote
6. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
6.1 ABS Student Board Representative Report	The Board received a report of student activities, events and successes from the ABS Student Board Representatives Kayla Houston and/or Brooke Owens.
6.2 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Quarterly SISC Investment Fund*
6.3 Superintendent's Report	Dr. Meier provided an update on the following district events and school activities: <ul style="list-style-type: none"> • December/January Event Calendars* • Holiday K-12 Program –Dec. 18th 6:30 p.m. • Christmas Tree Giveaway Donation* • Science Fair-Change in Date to January 17th * • Special Education State Self-review Notice* • Change CAVA Board Member Representative • Health Issue: Head Lice-Parent Letter*
7. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Enrollment Report & Attendance Report	The Board received and discussed the updated monthly report on the district enrollment for the 2012-13 school year. As of December 6, 2012 the district's current enrollment was 326 . The class sizes and configurations were shared. The Board was also provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a \$38,355 loss due to absences for attendance month 3.
7.2 District Budget Report-First Interim	Dr. Meier and Mrs. Pomisino provided the First Interim Budget Report to the Board. The superintendent recommended a positive certification for this year's First Interim and the following two years based on budget assumptions and projections. The Board discussed and considered approval of a Positive Certification for the First Interim Financial Report. Action: To approve as submitted Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote
7.3 Board Resolution #13-5: Local Tax Revenue Adjustment	The Board considered passage of Board Resolution #13-5 authorizing the impoundment of local tax revenues of \$432,995.67 by the Kern County Auditor-Controller's Office. Action: To approve as submitted Mr. Destrampe Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote Roll Call Vote: Rene Adamo √ yes ___ no Donna Hamblin √ yes ___ no Barry Lindaman √ yes ___ no Ted Destrampe √ yes ___ no
7.4 TRANS Process	The Board discussed and considered giving direction to administration to move forward with the TRANS loan process. The loan will be sized in order to cover low-points in cash flow, resulting from the State deferrals. The loan will be repaid by August 2013 with the State funding when received. The fee and interest on the loan will be paid from general fund. The amount is <u>not</u> currently in the budget. A resolution with all financial details will be considered for approval at an upcoming

	<p>Board meeting. Action: General consent to proceed with loan process</p>
7.5 Bond Facilities Project Report	<p>Dr. Meier, John Karnes and /or Jayson Bryan, with Klassen Corp. gave a detailed update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool Bond projects. DSA approval has been achieved after a year-long process. New project completion timeline is now set for August 2013. Action: No Action Taken</p>
7.6 Board Resolution #13-6: Authorizing Competitive Negotiation for Procurement/Implementation	<p>The Board discussed and considered passage of Board Resolution #13-6 authorizing the District to procure certain technological supplies and equipment by competitive negotiation process per Public Contract Code 20118.2. This will support the implementation of the E-rate school-wide wireless LAN project if funded during the next E-rate grant cycle. Action: Mr. Lindaman Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote <u>Roll Call Vote:</u> Rene Adamo ✓ yes ___ no Donna Hamblin ✓ yes ___ no Barry Lindaman ✓ yes ___ no Ted Destrampe ✓ yes ___ no</p>
7.7 Food Service Manager / Culinary Arts Teacher Position	<p>Recently, the District received a request from the current Food Service Manager/Teacher to accept a position out of state starting in January. Dr. Meier presented the Board options for discussion and consideration for the program/classroom operations. Action: To Approve Options 2/3/4 as presented, hiring a substitute teacher and buying a prep period for Mr. Allen to support and supervision the program from remaining school year. Also to approve contract with Taft City School District to provide school lunch and breakfast meals and management services Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 4/0 Vote</p>
7.8 New 6 hr. Position: Bus Driver/Custodian	<p>Board discussion that due to the recent increase in bus ridership in the Taft area, there is a need for an additional part-time bus driver (AM & PM runs). Also additional hours would support our current custodian services program. This new 6 hr. position would cost the district: salary of \$10,000 1/2 year + Health Benefits of \$6,000 1/2 year (\$20,000 yr. + HB \$12,000 yr.). It was noted that funding was <u>not</u> currently in the budget, but the position was recommended for approval due to need. Action: To approve position as presented Mr. Destrampe Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
7.9 AVID Program Funding	<p>The Board received and discussed a report on the changes to State AVID funding. In June, the State eliminated funding for all AVID programs. If Maricopa High School desires to continue the program, the estimated cost is approximately \$10,000 per year additional over current budget. The current district 2012-13 budget for our AVID program is \$12,000 (Teacher, 1 period). However, the cost to complete the 2012-13 school year would be additional \$1,887. This additional funding is <u>not</u> currently in the budget. Our current AVID program supports 3-6 students each year in their readiness to attend college. Action: To eliminated funding for AVID program due to State budget funding elimination of program and continue to seek other ways and programs to encourage college attendance Mr. Destrampe Moved, Mrs. Adamo Second, No Abstention, 3/1 Vote</p>

7.10 Special Education MOU for Services with Taft City SD	<p>The Board discussed and considered approval of a Memorandum of Understanding with Taft City School District to provide Special Day Class program services for MUSD Moderately to Severely Handicapped students. This partnership has been used in past years when needed to support students. The cost for one new student, who recently moved into our district boundaries and is in need of these services per IEP, is a prorated amount of \$16,900 (\$26,200 yearly) cost for the remaining school year. The District's will pay for the program services using special education funding. Transportation by our District will also be provided.</p> <p>Action: To approve as presented Mrs. Adamo Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
7.11 Alarm System Purchase Funding	<p>The Board discussed and considered the purchase of an updated alarm system with additional monitoring services. Tech Time Communication Inc. has provided an estimate for alarming different needed areas of the school as requested. The minimum suggested update is \$3,200 (one-time cost) for two locations (HS Comp Lab/MS Rooms). Monthly monitoring cost is \$27.50 per two zones. Administration recommended funding due to the increased need for school security given recent technology purchases.</p> <p>Action: To approve alarm system for two zones and monitoring services Mr. Lindaman Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
7.12 Board Resolution #13-7: Authorizing Small Schools Bus Replacement Grant Program	<p>The Board considered passage of Board Resolution #13-7 authorizing the District to submit the application for CDE Small Schools Bus Replacement Grant Program. If funded the district could receive up to \$155,000 to replace old buses in our fleet.</p> <p>Roll Call Vote:</p> <p>Rene Adamo √ yes ___ no Donna Hamblin √ yes ___ no Barry Lindaman √ yes ___ no Ted Destrampe √ yes ___ no</p> <p>Action: To approve Board Resolution #13-7 as presented Mr. Lindaman Moved, Mrs. Hamblin Second, No Abstention, 4/0 Vote</p>
7.13 Board Resolution #13-8: with Environmentally Preferable Purchasing Practices authorizing submission of application for CalRecycle Grants	<p>The Board considered passage of Board Resolution #13-8 and Environmentally Preferable Purchasing Practices authorizing the District to submit the application for CalRecycle Grant.. If funded the district could receive up to \$59,000 for recycled tire product for use as playground surface. There is no matching fund requirement.</p> <p>Roll Call Vote:</p> <p>Rene Adamo √ yes ___ no Donna Hamblin √ yes ___ no Barry Lindaman √ yes ___ no Ted Destrampe √ yes ___ no</p> <p>Action: To approve Board Resolution #13-8 as presented Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 4/0 Vote</p>
7.14 CSEA Bargaining Agreement revision July 1, 2011 through June 30, 2014	<p>The Board considered ratification of California School Employees Association (CSEA) ratified Collective Bargaining Agreement revisions July 1, 2011 through June 30, 2014.</p> <p>Action: To approve CSEA agreement as presented Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4/0 Vote</p>
8. INSTRUCTIONAL AND GENERAL ITEMS:	<p>These items are provided for Board information, discussion, and/or action.</p>
8.1 Program Improvement Program Report	<p>The Board received a report from Dr. Meier on the status and state criteria for Program Improvement (PI) for both our Elementary School (Year 4) and Middle School (Year 1). Year 4 Program Improvement schools must develop a plan for major and comprehensive restructuring and alternative governance of the school for full implementation in Year 5. Restructuring options and planning timeline were presented and discussed.</p>

8.2 New Middle School Title One Classroom Program	The Board conducted a second discussion and considered ratification to implement a new self-contained Middle School Title One classroom . This new Middle School Achievement Support System (MAPSS) program would support students that have been unsuccessful academically, thus far. The classroom would be a small-sized (12-14 std.), self-contained program that would use computer-based and individual/small group instruction to help students find more academic success and raise test scores. The program would start January 7 th 2013 and would be housed in the computer lab (current Bridge Room). This classroom would operate as other MS classes with access to activities and with the same period/lunch schedule. Action: To approve the Middle School Title I Classroom Program. Mrs. Hamblin Moved, Mr. Destrampe Second, No Abstention, 4/0 Vote
9. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
9.1 Consider Setting Board Worksession	The Board discussed setting a Special Board Meeting on January 24, 2013 @ 6:00 p.m. to further discuss the Strategic Plan, WASC Plan and Program Implementation strategies for the district but decide to have Dr. Meier and staff consider options and bring recommendations for Board consideration in the Spring. Action: No Action Taken
10. CONSENT AGENDA	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
10.1 Board Meeting Minutes	Approval of Board meeting minutes for the Regular Board meeting on November 8, 2012
10.2 District Payroll Orders	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • November 15, 2012 for \$ 19,750.12 • November 30, 2012 for \$ 143,212.34
10.3 District Personnel Assignment Order	District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employees: 3 • Ratification of Resignation of Certificated Employee: 1 • Ratification of Employment of Classified Employees: 1
10.4 District Commercial Warrants	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0008 on Nov. 9, 2012, for \$154,511.48 • Batch #0014 on Nov. 8, 2012, for \$182,706.24 • Batch #0015 on Nov. 20, 2012, for \$23,741.16 • Batch #0016 on Nov. 20, 2012, for \$54,953.12 • Batch #0017 on Nov. 19, 2012, for \$165,063.07 • Batch #0018 on Dec. 3, 2012, for \$20,784.88 • Batch #0019 on Dec. 7, 2012, for \$100,842.92
10.5 Interdistrict Attendance Agreements	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 0 • Students Transferring From Maricopa Unified: 0
10.6 Conference Attendance: State Superintendents' Symposium	The Board will consider ratification for Dr. Meier to attend the annual ASCA State Superintendent Symposium on January 30-February 1, 2013. The meeting will involve State-of-the-State Fiscal and Budgeting, Technology, Instructional Leadership, as well as other small school district sessions. Funding is currently in the 2012-13 budget.

	<p>The superintendent recommends approval of the consent agenda items 10.1-10.6. Action: To approve the consent agenda as presented Mr. Destrampe Moved, Mrs. Lindaman Second, No Abstention, 4/0 Vote</p>
11. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
11.1 Board Members' Reports	<p>This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics</p>
11.2 Superintendent's Comments	<p>This item is provided as an opportunity for the superintendent to give district related comments, reports and activities. No additional report provided.</p>
12. RETURN & REPORT TO CLOSED SESSION (AS NEEDED)	<p>The Board may adjourn back into closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 9:37 p.m. Reportable Action Taken: Board president reported no action taken in the closed session.</p>
13. ADJOURNMENT:	<p>The next regular Board meeting is scheduled for January 10, 2013 @ 6:00 p.m., pending Board approval. Adjournment Time: 9:38 p.m. With general consent the meeting was adjourned</p>

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT