



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, DECEMBER 12, 2013

5:00 P.M. Closed Session / 6:00 P.M. Regular

BOARD OF EDUCATION – APPROVED BOARD MEETING AGENDA

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to submit a “Request to Speak” Gray Form for agenda items and Pink Form for non-agenda items for public comments to the Board President prior to the start of the meeting. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments” and twenty total minutes per topic. Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. As per legal requirements any materials made available to the public prior to a meeting can be inspected at the District Office during normal business hours. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/769-8231, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

TIME	ITEM	ITEM DESCRIPTION
5:00 p.m.	1. CALL TO ORDER:	Board president will call the meeting to order. Time:
5:01 p.m. (4 min)	2. PRELIMINARY ITEMS:	
	2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
	2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
	2.3 Governance Team Member’s & Administration Roll Call	<input type="checkbox"/> Rene Adamo , Board President <input type="checkbox"/> Ted Destrampe , Board Vice President <input type="checkbox"/> Donna Hamblin , Board Clerk <input type="checkbox"/> Linda Owens , Board Member <input type="checkbox"/> Barry Lindaman , Board Member <input type="checkbox"/> Kayla Houston , Student Board Member <input type="checkbox"/> Halie Ketola , Student Board Member <input type="checkbox"/> Scott Meier , Ed.D., Superintendent / Secretary to the Board
	2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: _____ Moved _____ Second _____ Abstention _____ Vote
5:05 p.m. (55 min)	3. CLOSED SESSION:	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time:
	3.1 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
	3.2 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and Daryl Valdez.
	3.3 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.

6:00 p.m. or after Closed Session	REPORT FROM CLOSED SESSION:	Board president will report any action taken in the closed session. Time: Reportable Action Taken:
6:00 p.m. (5 min)	4. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her view, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
6:05 p.m. (25 min)	5. ANNUAL BOARD ORGANIZATIONAL MEETING:	The Board will conduct the Annual Board Organizational Meeting per Board Bylaws 9100 and Ed. Code 35143. The meeting is to be held between December 6 th -20 th to comply with state timelines. The Board will consider the following actions: -Elect Board President -Elect Board Vice President -Elect Board Clerk -Designate Trustee Representative for the Kern County Committee on School District Organization -Elect One Board Representatives for West Side ROP Board -Appoint Secretary to the Board (Superintendent) -Authorize Signatures -Develop a Board Calendar with Dates, Time, Location for meetings
	5.1 Election: Board President (Enclosure) (Consideration for Action)	The Board of Education will elect a Board President, per Board Policy 9121, from among its members to provide leadership on behalf of the Board and the community it serves. Nominations for President: Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	5.2 Election: Board Vice President (Consideration for Action)	The Board of Education will elect a Board Vice President from among its members to provide leadership on behalf of the Board and the community it serves. Nominations for Vice President: Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	5.3 Election: Board Clerk (Enclosure) (Consideration for Action)	The Board of Education will elect a Board Clerk from among its members to provide service to the Board per Board Policy 9123. Nominations for Clerk: Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	5.4 Designate: Trustee Representative for the Kern County Committee on School District Organization. (Enclosure) (Consideration for Action)	Per Board Policy 9140, it is recommended the Board of Education designate, from among its members, a trustee representative for the Kern County Committee on School District Organization. Nominations for Representative: Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	5.5 Election of a Board Representatives for West Side ROP Board (Consideration for Action)	Per Board Policy 9140, it is recommended the Board of Education elect, from among its members, two trustee representatives for the Kern County West Side Regional Occupation Program (ROP) Board. *Linda Owens (Term ends 2014) Rene Adamo (Term currently expires 2015) Nominations for representative for ONE position (term till 2016): Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote

	5.6 Appointment: Secretary to the Board (Enclosure) (Consideration for Action)	Per Board Policy 9122, it is recommended the Board of Education appointment Superintendent, Dr. Scott Meier, as Secretary, to support the Board of Education. Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	5.7 Authorized Signatures (Consideration for Action)	It is recommended the Board of Education authorize, Dr. Scott Meier, Superintendent as the authorized signature to conduct all district business on behalf of the Board. Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	5.8 Board Meeting Dates, Times and Location (Consideration for Action)	The Board will set the dates, times and location for Board Meetings per Board Policy 9320. The Board will consider setting the Regular Board Meeting dates on the Second, Thursday of each Month at 6:00 p.m. to be held at the 955 Stanislaus, Maricopa 93252. Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
	6. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
6:30 p.m. (5 min)	6.1 ABS Student Board Representative Report	The Board will receive a report of student activities, events and successes from ASB Student Board Representatives Kayla Houston and/or Halie Ketola.
6:35 p.m. (5 min)	6.2 Financial Report (Enclosure*)	Mrs. Debbie Pomisino will provide the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report* • Quarterly SISC Investment Fund*
6:40 p.m. (10 min)	6.3 Superintendent's Report (Enclosure*)	Dr. Meier will provide an update on district events and school activities: <ul style="list-style-type: none"> • December/January Event Calendars* • Holiday K-12 Program –Dec. 17th 6:30 p.m. • Christmas Tree Giveaway Donation* • CIF Rules for Games Update • Auditorium Logo Painting Update
	7. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
6:50 p.m. (20 min)	7.1 Bond Funding Options Analysis Report (Enclosure)	The Board will receive an informational report from Dr. Meier and John Isom, President of Isom Advisors on the funding options for a future General Obligation Bond. With the recent completion of the major gym and pool project, a major listing of facility and operational items remain at high need. A bond would be needed to fulfill the other important and necessary items on the list and support our general operational budget. The next GO bond election window is in June or November of 2014.
7:10 p.m. (5 min)	7.2 Enrollment Report & Attendance Report (Enclosure)	The Board will receive the updated monthly report on the district enrollment for the 2013-14 school year. As of December 5, 2013 the district's current enrollment is 334 . The class sizes and configurations will be shared. The Board will also be provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a \$46,515.42 loss due to absences for attendance month 3. The new chart will show loss comparison based on previous year's data.

7:15 p.m. (30 min)	7.3 District Budget Report-First Interim (Enclosure) (Consideration for Action)	The Board will discuss and consider approval of a Positive Certification for the First Interim Financial Report. The supplement contains selected pages from the full First Interim Budget Document. The full document is available upon request. The superintendent is recommending a positive certification for this year's First Interim and the following two years based on new LCFF budget assumptions and projections. Action: _____ Moved _____ Second _____ Abstention _____ Vote
7:45 p.m. (5 min)	7.4 Board Resolution #14-03: Local Tax Revenue Adjustment (Enclosure) (Consideration for Action)	The Board will consider adoption of Resolution #14-03 authorizing the release of impounded local tax revenues in the amount of \$224,909.45 by the Kern County Auditor-Controller's Office. Roll Call Vote: Rene Adamo ___ yes ___ no Ted Destrampe ___ yes ___ no Donna Hamblin ___ yes ___ no Linda Owens ___ yes ___ no Barry Lindaman ___ yes ___ no Action: _____ Moved _____ Second _____ Abstention _____ Vote
7:50 p.m. (20 min)	7.5 Bond Facilities Project Report & Change Order Approval (Enclosure) (Consideration for Action)	Dr. Meier and Rod Paine, with Klassen Corp, will give the project update on completed Bond Funded Gymnasium and Swimming Pool project. The Board will consider approval of any final change orders and credits as listed below and/or provided at the meeting. These change orders are included in Bond funding contingency budget and were previously discussed. -Strugeon Services-Asphalt removal credit of \$5,393.00 -Tumblin company-Sawcut/PVC change cost of \$3,490.00 -Knights Plumping-Extend Fencing change cost of \$2,320.00 -Klassen Inc.- Schematic Design change cost of \$230.16 -Klassen Inc. – General Conditions cost of \$15,000.00 Action: _____ Moved _____ Second _____ Abstention _____ Vote
8:10 p.m. (10 min)	7.6 Actuarial Valuation Services for Health Benefits (Enclosure) (Consideration for Action)	Per the Auditor's recommendation, the district needs to conduct an actuarial valuation report to ensure district funding of health benefits. The administration recommends approval of contract with Demsey, Filliger & Associates, who previous conducted this report for our district and provided quality service. The cost for service is \$3,000. Action: _____ Moved _____ Second _____ Abstention _____ Vote
8:20 p.m. (10 min)	7.7 New Classified Job Descriptions and Position (Enclosure) (Consideration for Action)	The Board will conduct a second review and consider approval of the classified job descriptions for: -Cafeteria Worker (due to cooking services provide by Taft City SD) -Instructional Aide-Large Groups (to support Art, Music, P.E. and Library) And position approval for (2) 5.5 hour Cafeteria Workers (6:30-12:30/9:00-3:00) to replace our open 8-hour Cook position. Action: _____ Moved _____ Second _____ Abstention _____ Vote

	8. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
8:30 p.m. (20 min)	8.1 MHS WASC Plan Review and Approval (Separate Enclosure) (Consideration for Action)	The Board will review and consider approval of the 2013 Western Association of Schools and Colleges (WASC) Self-Review and Action Plan. The plan has been developed and written by the Maricopa High School staff and administration. Mrs. Myers and Dr. Meier have provided leadership for the yearlong planning process and development. The six-year action plan (to be updated annually) will provide direction for school-wide improvements in three main goal areas identified by all staff. Goal 1-Students will demonstrate academic improvements in reading, writing, and mathematical skills across the curriculum. Goal #2: Assist students in creating and believing that academic and career opportunities exist for them in order to motivate them to reach their fullest potential both academically and professionally. Goal 3: Raise and support level of academic expectations and rigor school-wide. The WASC on-campus visitation will be held February 24-26, 2014. Action: <u> Moved Second Abstention Vote </u>
8:50 p.m. (5 min)	9. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
	9.1 Board Meeting Minutes (Enclosure)	Approval of Board meeting minutes for the Regular Board meeting on November 14, 2013
	9.2 District Payroll Orders (Enclosure)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • November 15, 2013 for \$ 22,238.30 • November 27, 2013 for \$ 143,337.01
	9.3 District Personnel Assignment Order (Enclosure)	District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employees: 2 • Ratification of Employment of Classified Employees: 3
	9.4 District Commercial Warrants (Enclosure)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0023, October 25, 2013, for \$ 41,541.98 • Batch #0029, November 8, 2013 for \$ 35,916.43 • Batch #0030, November 5, 2013 for \$ 95,225.07 • Batch #0031, October 25, 2013 for \$ 19,065.31 • Batch #0032, November 13, 2013 for \$ 12,081.49 • Batch #0033, November 13, 2013 for \$ 22,900.00 • Batch #0034, November 21, 2013 for \$ 6,290.94 • Batch #0035, November 26, 2013 for \$ 47,653.61 • Batch #0036, November 25, 2013 for \$ 11,856.37 • Batch #0037, December 4, 2013 for \$ 2,475.87 • Batch #0038, December 4, 2013 for \$ 303,579.41 • Batch #0039, November 21, 2013 for \$1,087,462.00
	9.5 Interdistrict Attendance Agreements (Enclosure)	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 2 • Students Transferring From Maricopa Unified: 0

		<p>The superintendent recommends approval of the consent agenda items 9.1-9.5.</p> <p>Action:</p> <p>_____ Moved _____ Second _____ Abstention _____ Vote</p>
	10. BOARD REPORTS AND ORGANIZATIONAL ITEMS:	
8:55 p.m. (10 min)	10.1 Board Members' Reports	<p>This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities.</p> <p>-ROP Board Report -Other reports, requests and comments on school-related topics</p>
9:05 p.m. (5 min)	10.2 Superintendent's Comments	<p>This item is provided as an opportunity for the superintendent to give district related comments, reports and activities.</p>
TBD	11. RETURN & REPORT TO CLOSED SESSION (AS NEEDED)	<p>The Board may adjourn back into closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</p> <p>Time: Reportable Action Taken:</p>
TBD	12. ADJOURNMENT:	<p>The next regular Board meeting is scheduled for January 9, 2014 @ 6:00 p.m., pending Board approval.</p> <p>Adjournment Time:</p> <p>_____ Moved _____ Second _____ Abstention _____ Vote</p>