



# MARICOPA UNIFIED SCHOOL DISTRICT

**THURSDAY, FEBRUARY 14, 2013 - 6:00 P.M.**

**BOARD OF EDUCATION – BOARD MEETING AGENDA**

**DISTRICT LIBRARY**

**955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252**

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to submit a “Request to Speak” Gray Form for agenda items and Pink Form for non-agenda items for public comments to the Board President prior to the start of the meeting. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during “public comments.” Each speaker will have three (3) minutes to address the Board during “public comments” and twenty total minutes per topic. Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. As per legal requirements any materials made available to the public prior to a meeting can be inspected at the District Office during normal business hours. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act’s requirements. Anyone needing special accommodation may contact the Superintendent’s office, 661/769-8231, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

TIME	ITEM	ITEM DESCRIPTION
6:00 p.m.	<b>1. CALL TO ORDER:</b>	Board president will call the meeting to order. <b>Time:</b>
6:01 p.m. (4 min)	<b>2. PRELIMINARY ITEMS:</b>	
	2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
	2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
	2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<input type="checkbox"/> <b>Rene Adamo</b> , Board President <input type="checkbox"/> <b>Ted Destrampe</b> , Board Vice President <input type="checkbox"/> <b>Donna Hamblin</b> , Board Clerk <input type="checkbox"/> <b>Linda Owens</b> , Board Member <input type="checkbox"/> <b>Barry Lindaman</b> , Board Member <input type="checkbox"/> <b>Kayla Houston</b> , Student Board Member <input type="checkbox"/> <b>Brooke Owens</b> , Student Board Member <input type="checkbox"/> <b>Scott Meier</b> , Ed.D., Superintendent / Secretary to the Board
	2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action:</b> <u>        </u> <b>Moved</b> <u>        </u> <b>Second</b> <u>        </u> <b>Abstention</b> <u>        </u> <b>Vote</b>
6:05 p.m. (5 min)	<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

	<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
6:10 p.m. (5 min)	4.1 ABS Student Board Representative Report	The Board will receive a report of student activities, events and successes from the ABS Student Board Representatives Kayla Houston and/or Brooke Owens.
6:15 p.m. (20 min)	4.2 High School Construction Pathway Program Report (Enclosure)	The Board will receive mid-year report on the new High School's Construction Pathway program. This is one of our four new "linked learning" pathways started this year. Staff and students will provide an overview of projects completed and plans for spring term. The other Pathways will be presenting over the next two Board meetings.
6:35 p.m. (5 min)	4.3 Financial Report (Enclosure*)	Mrs. Debbie Pomisino will provide the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report*</li> <li>• First Interim Report –KCSOS Verification*</li> </ul>
6:40 p.m. (5 min)	4.4 Superintendent's Report (Enclosure*)	Dr. Meier will provide an update on district events and school activities: <ul style="list-style-type: none"> <li>• February/March Event Calendar Listings*</li> <li>• Honor Roll / Awards Assembly*</li> <li>• Special Education Transfers Update</li> </ul>
	<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
6:45 p.m. (5 min)	5.1 Enrollment Report & Attendance Report (Enclosure)	The Board will receive the updated monthly report on the district enrollment for the 2012-13 school year. As of February 7, 2013 the district's current enrollment is <b>327</b> . The class sizes and configurations will be shared. The Board will also be provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a <b>\$72,590</b> loss due to absences for attendance month 5.
6:50 p.m. (10 min)	5.2 Financial Audit Annual Report & Approval (Enclosure) (Consideration for Action)	Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the districts financial procedures. Nancy Roberts from the firm, Roberts and James Certified Public Accountants, conducted the audit for the 2011-12 Fiscal Year (July 1, 2011-June 30, 2012). The Board will review and consider approval of the audit report. The supplement contains selected summary pages from the full document. No audit findings were found to be out of compliance. The full audit report is available upon request. The administration recommends approval. <b>Action:</b> <u>          </u> <b>Moved</b> <u>          </u> <b>Second</b> <u>          </u> <b>Abstention</b> <u>          </u> <b>Vote</b>
7:00 p.m. (20 min)	5.3 District Budget Planning (Enclosure)	This month the Board will begin the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on budget assumptions and projections from the Governor's January Proposed Budget.
7:20 p.m. (10 min)	5.4 Board TRANS Loan Amount Approval (Consideration for Action)	The Board will consider final approval for the TRANS loan amount. The loan has been "sized" by our financial advisor Rich Malone, from Government Financial Strategies Inc. in order to cover low-points in cash flow, resulting from the State deferrals. The loan amount is \$ 240,000. The loan will be repaid by August 2013 with the State funding when received. The estimated \$6,000 fee and interest on the loan will be paid from general fund. The current timeline for selling the Bonds is February 22, 2013, with closing on March 7, 2013. <b>Action:</b> <u>          </u> <b>Moved</b> <u>          </u> <b>Second</b> <u>          </u> <b>Abstention</b> <u>          </u> <b>Vote</b>

7:30 p.m. (10 min)	5.5 Bond Facilities Project Report (Enclosure @ Mtg.) (Consideration for Action)	Dr. Meier, John Karnes and /or Jayson Bryan, with Klassen Corp. will give the monthly update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool Bond projects. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
7:40 p.m. (5 min)	5.6 Receive and file the Kern County Treasurer's Report for the 4 <sup>th</sup> Quarter of 2012 (Enclosure) (Consideration for Action)	The Board will consider the request to file the Kern County Treasurer's Report for the quarter ending December 31, 2012. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
7:45 p.m. (10 min)	5.7 Food Service / Culinary Arts Program Update	The Board will receive an update report of the Food Service Cafeteria and Culinary Arts programs. Taft City School District Food Services started provide cafeteria service on Monday, January 14, 2013. The program has been implemented and is working very well thus far. The course plan implementation for our H.S. Culinary Arts program will be discussed.
7:55 p.m. (5 min)	5.8 Superintendent Contract Extension Approval (Consideration for Action)	The Board will discuss and consider approval of the superintendent contract for Dr. Meier. The contract amendment extends the contract, one year till June 30, 2015. All other contract language intent has not been altered. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
8:00 p.m. (10 min)	5.9 Approval of SARC Reports for 2011-12 School Year (Enclosure) (Consideration for Action)	The Board will review and consider ratification of the School Accountability Report Cards (SARCs). These reports are for each of the district's three schools and provide information required by the State. Most of the information is for the 2011-12 school year (some of the financial information is from 2010-11 year). Pending Board ratification the documents are posted on California Dept. of Education and our District's Websites. The SARC reports are also available, on request, in print for interested public members in the school offices. Administration recommends ratification of the SARC reports. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
8:10 p.m. (5 min)	5.10 Approval of Request for Allowance of Attendance for Emergency Conditions (Enclosure) (Consideration for Action)	The Board will review and consider approval of the Request for Allowance of Attendance due to emergency conditions the day following the school shooting at Taft High School on January 10 <sup>th</sup> . On January 11, 2013 our school attendance decreased by 76 students (approx. 24%) on that day due to the number of families that live in the Taft area. Administration recommends applying for a wavier to count full attendance for this day (based on regular school day attendance %). <b>Roll Call Vote:</b> <b>Rene Adamo</b> Yes / No <b>Ted Destrampe,</b> Yes / No <b>Donna Hamblin,</b> Yes / No <b>Linda Owens,</b> Yes / No <b>Barry Lindaman,</b> Yes / No <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
	<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
8:15 p.m. (10 min)	6.1 WASC Plan-Mid Year Review (Enclosure)	Dr. Meier and/or Mrs. Myers, WASC coordinator will provide a mid-year report of the WASC Action Plan implementation. The Administration and High School Staff have been working to implement the plan for the past several months. Many items and upgrades have been implemented thus far and several are "In Progress" stage.

8:25 p.m. (15 min)	6.2 Program Improvement Report (Enclosure)	The Board will receive a monthly update report on the status and state criteria for Program Improvement (PI) for both our Elementary School (Year 4) and Middle School (Year 1). Year 4 Program Improvement schools must develop a plan for major and comprehensive restructuring and for alternative governance of the school for full implementation in August. Restructuring options and planning timeline will be discussed.
	<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
8:40 p.m. (5 min)	7.1 CSBA Delegate Assembly Election (Enclosure) (Consideration for Action)	The Board will discuss and may choose to cast a ballot for CSBA Delegate Assembly election. The due date for the ballot is Friday, March 15, 2013. <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>
8:45 p.m. (5 min)	<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
	8.1 Board Meeting Minutes (Enclosure)	Approval of Board meeting minutes for the <b>Regular &amp; Special Board meeting on January 10</b> and <b>Special Board Meeting, January 23, 2013.</b>
	8.2 District Payroll Orders (Enclosure)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• January 15, 2013 for \$ 15,103.36</li> <li>• January 31, 2013 for \$ 139,077.05</li> </ul>
	8.3 District Personnel Assignment Order (Enclosure)	District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Employment of Certificated Employees: 5</li> <li>• Ratification of Employment of Classified Employees: 4</li> </ul>
	8.4 District Commercial Warrants (Enclosure)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0023 on January 7, 2013, for \$ 52,758.81</li> <li>• Batch #0024 on January 8, 2013, for \$ 17,903.39</li> <li>• Batch #0025 on January 23, 2013, for \$ 2,950,000.00</li> <li>• Batch #0026 on January 24, 2013, for \$ 153,015.30</li> <li>• Batch #0027 on January 23, 2013, for \$ 11,493.15</li> <li>• Batch #0028 on January 30, 2013, for \$ 7,717.38</li> </ul>
	8.5 Interdistrict Attendance Agreements (Enclosure)	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified: 3</li> <li>• Students Transferring From Maricopa Unified: 0</li> </ul>
	8.6 Food Service Agreement Change Agreements (Enclosure)	District administration recommends ratification of a minor change in the contract with Taft City School District for the amount for High School Lunches from \$2.30 to \$2.50 per meal. This change is due to the amount of additional items that must be served to high school students per the National Lunch Program guidelines. The remainder of the contract is the same as when approved at the December Board meeting.
		<b>The superintendent recommends approval of the consent agenda items 8.1-8.6.</b> <b>Action:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>

	<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
8:50 p.m. (10 min)	9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9:00 p.m. (5 min)	9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
9:05 p.m.	<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time:</b>
	10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
	10.2 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
	10.3 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.
TBD	<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Time:</b> <b>Reportable Action Taken:</b>
TBD	<b>12. ADJOURNMENT:</b>	The next regular Board meeting is currently scheduled on <b>March 14, 2013 @ 6:00 p.m.</b> <b>Adjournment Time:</b> _____ <b>Moved</b> _____ <b>Second</b> _____ <b>Abstention</b> _____ <b>Vote</b>