



# MARICOPA UNIFIED SCHOOL DISTRICT

**Thursday, December 11, 2014 - 6:00 P.M.**

**BOARD OF EDUCATION - ADOPTED BOARD MEETING MINUTES**

**DISTRICT LIBRARY**

**955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252**

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board president called the meeting to order. <b>Time: 6:05 p.m.</b>
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Justin Andrade to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo</b> , Board President - <b>Present</b> <b>Ted Destrampe</b> , Board Vice President - <b>Absent</b> <b>Barry Lindaman</b> , Board Clerk - <b>Present</b> <b>Michelle Dunham</b> , Board Member – <b>Present (Seated after taking Oath)</b> <b>Robert Teel</b> , Board Member – <b>Present</b> <b>Bethany Wise</b> , Junior ABS Board Representative – <b>Absent</b> <b>Justin Andrade</b> , Senior ASB Board Representative - <b>Present</b> <b>Scott Meier</b> , Ed.D., Superintendent / Secretary to the Board - <b>Present</b>
2.4 Adoption of Agenda	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: with general consent, the agenda was modified to hold 5.0 items until later in the meeting.</b>
<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>No Public Comments. Mr. Bigler from KCSOS Office was introduced as a guest.</b>
<b>4. NEW BOARD MEMBERS OATH OF AFFIRMATION (Enclosure)</b>	Per BB 9224, the superintendent gave the <i>Oath of Affirmation</i> to the newly elected Board members, per November 4, 2014 election results. One newly elected member was not in attendance. He will be sworn in before the January meeting. One newly elected candidate chose not to take office.
4.1 Vacancy On The Board Of Education and Possible Action To Call For A Provisional Appointment	As a result of a letter delivered to the Board of Education during the meeting stating that he is unable to assume office or file the required oath to become a member of the Board, and to preserve his employment with the district, Mr. Darwin Ellis was not seated. This letter triggered a vacancy on the Board under Government Code section 1770(i). The Board then had the option of making a provisional appointment or calling for a special election to fill the vacancy as permitted by law. <b>Action: to declare the seat open and to approve a provisional appointment of Michelle Dunham, who was the candidate with the next highest number of votes. Ms. Dunham was sworn in and seated. Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 3-0 Vote</b>
<b>5. ANNUAL BOARD ORGANIZATIONAL MEETING:</b>	The Board conducted the Annual Board Organizational Meeting per Board Bylaws 9100 and Ed. Code 35143. The meeting was held between December 5 <sup>th</sup> -19 <sup>th</sup> to comply with state timelines. The Board considered the following actions: -Elect Board President -Elect Board Vice President -Elect Board Clerk -Designate Trustee Representative for the Kern County Committee on School District Organization -Elect One Board Representatives for West Side ROP Board

	<ul style="list-style-type: none"> <li>-Appoint Secretary to the Board (Superintendent)</li> <li>-Authorize Signatures</li> <li>-Develop a Board Calendar with Dates, Time, Location for meetings</li> </ul>
5.1 Election: Board President	<p>The Board of Education elected a Board President, per Board Policy 9121, from among its members to provide leadership on behalf of the Board and the community it serves. Nominations for President: Mr. Lindaman nominated Mrs. Adamo for President.</p> <p><b>Action: to approve Rene Adamo as President of the Board of Education Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
5.2 Election: Board Vice President	<p>The Board of Education elected a Board Vice President from among its members to provide leadership on behalf of the Board and the community it serves. Nominations for Vice President: Mr. Lindaman nominated Mr. Destrampe as Vice President.</p> <p><b>Action: to approve Ted Destrampe as Vice President of the Board of Education Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
5.3 Election: Board Clerk	<p>The Board of Education elected a Board Clerk from among its members to provide service to the Board per Board Policy 9123.</p> <p>Nominations for Clerk: Mrs. Adamo nominated Mr. Lindaman for Clerk.</p> <p><b>Action: to approve Barry Lindaman as Clerk of the Board of Education Mrs. Adamo Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
5.4 Designate: Trustee Representative for the Kern County Committee on School District Organization.	<p>Per Board Policy 9140, it was recommended the Board of Education designate, from among its members, a trustee representative for the Kern County Committee on School District Organization.</p> <p>Nominations for Representative: Mrs. Adamo nominated Mr. Lindaman for Representative.</p> <p><b>Action: to approve Barry Lindaman as Representative of the Board of Education Mrs. Adamo Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
5.5 Election of a Board Representatives for West Side ROP Board	<p>Per Board Policy 9140, it was recommended the Board of Education elect, from among its members, two trustee representatives for the Kern County West Side Regional Occupation Program (ROP) Board. Mrs. Adamo nominated Mr. Lindaman to the open position on the ROP Board.</p> <p><b>*Open (Term ends December 2016) Rene Adamo (Term ends December 2015)</b></p> <p><b>Action: to approve Barry Lindaman as MUSD Representative to the WSROP Board Mrs. Adamo Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
5.6 Appointment: Secretary to the Board	<p>Per Board Policy 9122, as recommended the Board of Education appointment Superintendent, Dr. Scott Meier, as Secretary, to support the Board of Education.</p> <p><b>Action: to appoint Scott Meier as Secretary to the Board of Education Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</b></p>
5.7 Authorized Signatures	<p>It was recommended the Board of Education authorize, Dr. Scott Meier, Superintendent, as the authorized signature to conduct all district business on behalf of the Board.</p> <p><b>Action: to approve Scott Meier for authorized signature on behalf of the Board of Education Mr. Teel Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</b></p>
5.8 Board Meeting Dates, Times and Location	<p>The Board set the dates, times and location for Board Meetings per Board Policy 9320. The Board considered setting the Regular Board Meeting dates on the Second, Thursday of each Month at 6:00 p.m. to be held at the 955 Stanislaus, Maricopa 93252.</p> <p><b>Action: to approve the Regular Meeting dates of the 2<sup>nd</sup> Thursday of each month, with three exceptions listed, at 6:00 p.m. at the District Library. Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
<b>6. REPORTS / PRESENTATIONS:</b>	<p>These items were informational reports or public presentations and in many cases highlight district and student events and successes.</p>
6.1 ASB Student Board Representative Report	<p>The Board received a report of student activities, events and successes from the ASB Student Board Representatives Justin Andrade. Athletics, Finals, Winter Break, and an upcoming dance were discussed.</p>

6.2 Financial Report	<p>Mrs. Debbie Pomisino provided the Board with an updated report of financial activities.</p> <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• Bracken Lease Report</li> </ul>
6.3 Superintendent's Report	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> <li>• K-8 District Science Fair Report-Held on Dec. 10<sup>th</sup></li> <li>• December/January Event Calendar Listings</li> <li>• MHS Boys &amp; Girls Basketball Schedule</li> <li>• Holiday K-8 Program-Dec. 16<sup>th</sup> 6:00 p.m.</li> <li>• Second Quarter Awards Assembly-Jan. 15<sup>th</sup> 11:45 a.m.-2:45 p.m.</li> <li>• Christmas Tree Giveaway Donation</li> <li>• Centennial Celebration-New Records</li> <li>• CHKS- BP/AR 5022-Passive Consent Update</li> <li>• Nutritional Snacks for MS/HS Snack Bars</li> </ul>
<b>7. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
7.1 Enrollment Report	The Board received an updated report on enrollment for the 2014-15 school year. As of December 4, 2014, the district's enrollment is <b>295</b> . The class sizes and configurations were also included. To-date a <b>\$25,259</b> loss due to absence through attendance month 3 was reported.
7.2 2014-15 District Budget Report-First Interim	<p>The Board discussed and considered approval of a <b>Positive Certification</b> for the First Interim Financial Report. The supplement contained selected pages from the full First Interim Budget Document. The full document is available upon request. The superintendent recommended a positive certification for this year's First Interim and the following two years based on LCFF budget assumptions and projections.</p> <p><b>Action: to approve the 1<sup>st</sup> Interim Report with a positive certification.</b>  <b>Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 3-0 Vote</b>  <b>(This item was acted on before Ms. Dunham was sworn in)</b></p>
7.3 Response to CTA-CAVA Request	<p>The Board reviewed and considered approval of the District's response to CTA-CAVA written issues.</p> <p><b>Action: to approve the response presented by Dr. Meier, and if any Board member needs more detail responses they can submit request to Dr. Meier.</b>  <b>Mrs. Adamo Moved, Mr. Teel Second, No Abstention, 3-0 Vote</b>  <b>(This item was acted on before Ms. Dunham was sworn in)</b></p>
7.4 Bond Facilities Project Report	<p>The Board received an update report on the remaining Bond projects and timeline for implementation. The Board will discuss remaining funding at future meetings.</p> <p><b>Action: with general consent, action was tabled on this item until February or March.</b></p>
7.5 Confidential Classified Management Three-year Employment Salary Schedule Increase	<p>The Board considered ratification of a three-year (2014-2017) salary schedule increase for the three District's Confidential Classified Management positions (Bookkeeper, Admin. Asst. and MOT Supervisor). The total three-year increase is 14.6% (same as MFA/CTA increase). The salary is retroactive to July 1, 2014. Administration recommended ratification.</p> <p><b>Action: to approve the Confidential Classified Salary Schedule as presented.</b>  <b>Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
7.6 High School Field Trip-WASC/LCAP	<p>The Board considered approval of a field trip to Riley's Farm on Thursday, January 22, 2015, for all high school students as part of the WASC integrated two-week unit on Benjamin Franklin and the Revolutionary War time period. LCFF/LCAP funding has been budgeted for field trips. The field trip will cost approximately \$1,300 plus transportation costs.</p> <p><b>Action: to approve the High School Field Trip to Riley's Farm.</b>  <b>Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b></p>

7.7 New Classified Management Job Position	The Board did not discuss options for replacement of the possible open position for MOT Supervisor, due to decision of one elected candidate not to take office. <b>Action: No Action Needed.</b>
7.8 Board Resolution #15-04: Local Tax Revenue Adjustment	The Board considered adoption of Resolution #15-04 authorizing impound of local tax revenues in the amount of \$897,073.80 by the Kern County Auditor-Controller's Office. <b>Action: to adopt Resolution #15-04 – Local Tax Revenue Impound Mrs. Adamo Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b> <b>Roll Call Vote:</b> <b>Rene Adamo, Board President - Yes</b> <b>Ted Destrampe, Board Vice President - Absent</b> <b>Barry Lindaman, Board Clerk - Yes</b> <b>Michelle Dunham, Board Member - Yes</b> <b>Robert Teel, Board Member - Yes</b>
<b>8. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
8.1 LCAP Update Timeline and Process for 2015-16.	The Board reviewed the timeline and process for updating the District's Local Control Accountability Plan (LCAP) for 2015-16. <b>Action: to approve the LCAP timeline and process as presented. Mr. Teel Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>
<b>9. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
9.1 CSBA Nominations	The Board discussed nominating a Board member for CSBA Delegate Assembly. Deadline for application in January 7, 2015.
<b>10. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda were considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below enacted all items.</b> There was no separate discussion of these items prior to the time the Board of Education voted on the motion.
10.1 Board Meeting Minutes	Approval of Board meeting minutes for the <b>Regular Board meeting on November 13, 2014.</b>
10.2 District Payroll Orders (Enclosure)	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• November 14, 2014 for \$ 21,179.46</li> <li>• November 26, 2014 for \$173,155.96</li> </ul>
10.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Employment of Classified Employees: 2</li> <li>• Ratification of Employment of Classified Coaches: 2</li> </ul>
10.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0040 on November 18, 2014, for \$ 1,913.23</li> <li>• Batch #0041 on November 18, 2014, for \$ 8,110.54</li> <li>• Batch #0042 on November 18, 2014, for \$ 5,921.71</li> <li>• Batch #0043 on November 18, 2014, for \$ 36,517.62</li> <li>• Batch #0044 on November 25, 2014, for \$ 40,299.99</li> </ul>
10.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified: 2</li> <li>• Students Transferring From Maricopa Unified: 0</li> </ul>
10.6 District Donation Approval	District administration recommended ratification of the following donations: <ul style="list-style-type: none"> <li>• Berkshire Hathaway Energy - \$1,000. – Tom Hatch Art Program</li> <li>• Berkshire Hathaway Energy - \$5,000. – Tom Hatch Scholarship</li> </ul>

10.7 Conference Attendance: State Superintendents' Symposium	The Board considered ratification for Dr. Meier to attend the annual ASCA State Superintendent Symposium January 28-30, 2015. The meeting will involve State-of-the-State Fiscal and Budgeting, Technology, Instructional Common Core Leadership, as well as other small school district sessions. Funding is currently in the 2014-15 budget.
	<b>The superintendent recommended approval of consent agenda items 10.1-10.7 Action: to approve the consent agenda as presented Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</b>
<b>11. BOARD / SUPERINTENDENT REPORTS</b>	
11.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
11.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
<b>12. CLOSED SESSION (AS NEEDED)</b>	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time: 8:07 p.m.</b>
12.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
12.2 Public Employees Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
12.3 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the annual evaluation of the Superintendent, Dr. Meier.
<b>13. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president reported no action taken in the closed session. <b>Time: 9:05 p.m.</b> <b>Reportable Action Taken: No Reportable Action Was Taken</b>
<b>14. ADJOURNMENT:</b>	The next regular Board meeting is scheduled for <b>January 15, 2015 @ 6:00 p.m.</b> <b>Adjournment Time: with general consent the meeting was adjourned at 9:06 p.m.</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT