



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, FEBRUARY 14, 2013 - 6:00 P.M.

BOARD OF EDUCATION – ADPOTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board vice-president called the meeting to order. Time: 6:02 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board vice-president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board vice-president asked for volunteers to lead the flag salute and Mrs. Harris volunteered.
2.2a Appointment of Temporary Clerk	The Board vice-president appointed Mrs. Owens temporary Clerk for the evening.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	Rene Adamo, Board President - Absent Ted Destrampe, Board Vice President - Present Donna Hamblin, Board Clerk - Absent Barry Lindaman, Board Member – Present Linda Owens, Board Member - Present Kayla Houston, Student Board Member - Present Brooke Owens, Student Board Member - Present Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: to accept the agenda as presented Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 3-0 Vote
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. No Public Comments.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 ASB Student Board Representative Report	The Board received a report of student activities, events and successes from the ASB Student Board Representatives Kayla Houston and Brooke Owens.
4.2 High School Construction Pathway Program Report	The Board received mid-year report on the new High School's Construction Pathway program. This is one of our four new "linked learning" pathways started this year. Staff and students will provided an overview of projects completed and plans for spring term. The other Pathways will be presenting over the next two Board meetings.
4.3 Financial Report	Mrs. Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report • First Interim Report –KCSOS Verification
4.4 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> • February/March Event Calendar Listings • Honor Roll / Awards Assembly • Special Education Transfers Update
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.

5.1 Enrollment Report & Attendance Report	The Board received the updated monthly report on the district enrollment for the 2012-13 school year. As of February 7, 2013 the district's enrollment was 327 . The class sizes and configurations were shared. The Board was also provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a \$72,590 loss due to absences for attendance month 5.
5.2 Financial Audit Annual Report & Approval	Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the districts financial procedures. Nancy Roberts from the firm, Roberts and James Certified Public Accountants, conducted the audit for the 2011-12 Fiscal Year (July 1, 2011-June 30, 2012). The Board reviewed and considered approval of the audit report. No audit findings were found to be out of compliance. The full audit report is available upon request. The administration recommended approval. Action: to approve the 2011/12 Financial Audit Report Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote
5.3 District Budget Planning (Enclosure)	This month the Board began the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on budget assumptions and projections from the Governor's January Proposed Budget.
5.4 Board TRANS Loan Amount Approval	The Board considered final approval for the TRANS loan amount. The loan has been "sized" by our financial advisor Rich Malone, from Government Financial Strategies Inc. in order to cover low-points in cash flow, resulting from the State deferrals. The loan amount is \$ 240,000. The loan will be repaid by August 2013 with the State funding when received. The estimated \$6,000 fee and interest on the loan will be paid from general fund. The current timeline for selling the Bonds is February 22, 2013, with closing on March 7 2013. Action: to approve the TRANS Loan as presented Mrs. Owens Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote
5.5 Bond Facilities Project Report	Dr. Meier gave the monthly update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool Bond projects. Action: No Action Taken
5.6 Receive and file the Kern County Treasurer's Report for the 4 th Quarter of 2012	The Board considered the request to file the Kern County Treasurer's Report for the quarter ending December 31, 2012. Action: to receive and file the 4th Quarter Kern County Treasurer's Report Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote
5.7 Food Service / Culinary Arts Program Update	The Board received an update report of the Food Service Cafeteria and Culinary Arts programs. Taft City School District Food Services started provide cafeteria service on Monday, January 14, 2013. The program was implemented and is working very well thus far. The course plan implementation for our H.S. Culinary Arts program was discussed.
5.8 Superintendent Contract Extension Approval	The Board discussed and considered approval of the superintendent contract for Dr. Meier. The contract amendment extends the contract, one year till June 30, 2015. All other contract language intent has not been altered. Action: No Action Taken
5.9 Approval of SARC Reports for 2011-12 School Year	The Board reviewed and considered ratification of the School Accountability Report Cards (SARCs). These reports are for each of the district's three schools and provide information required by the State. Most of the information is for the 2011-12 school year (some of the financial information is from 2010-11 year). Pending Board ratification the documents are posted on California Dept. of Education and our District's Websites. The SARC reports are also available, on request, in print for interested public members in the school offices. Administration recommended ratification of the SARC reports. Action: to approve the three SARCs as presented. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote

5.10 Approval of Request for Allowance of Attendance for Emergency Conditions	<p>The Board reviewed and considered approval of the Request for Allowance of Attendance due to emergency conditions the day following the school shooting at Taft High School on January 10th. On January 11, 2013 our school attendance decreased by 76 students (approx. 24%) on that day due to the number of families that live in the Taft area. Administration recommends applying for a wavier to count full attendance for this day (based on regular school day attendance %).</p> <p>Roll Call Vote: Rene Adamo Absent Ted Destrampe, Yes Donna Hamblin, Absent Linda Owens, Yes Barry Lindaman, Yes</p> <p>Action: to approve the Request for Allowance of Attendance Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>
6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
6.1 WASC Plan-Mid Year Review	Dr. Meier provided a mid-year report of the WASC Action Plan implementation. The Administration and High School Staff have been working to implement the plan for the past several months. Many items and upgrades have been implemented thus far and several are "In Progress" stage.
6.2 Program Improvement Report	The Board received a monthly update report on the status and state criteria for Program Improvement (PI) for both our Elementary School (Year 4) and Middle School (Year 1). Year 4 Program Improvement schools must develop a plan for major and comprehensive restructuring and for alternative governance of the school for full implementation in August. Restructuring options and planning timeline were discussed.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 CSBA Delegate Assembly Election	<p>The Board discussed casting a ballot for CSBA Delegate Assembly election. The due date for the ballot is Friday, March 15, 2013.</p> <p>Action: No Action Taken</p>
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for the Regular & Special Board meeting on January 10 and Special Board Meeting, January 23, 2013.
8.2 District Payroll Orders	<p>District administration recommends ratification of Payroll Orders:</p> <ul style="list-style-type: none"> • January 15, 2013 for \$ 15,103.36 • January 31, 2013 for \$ 139,077.05
8.3 District Personnel Assignment Order	<p>District administration recommends ratification of the District Personnel Assignment Order:</p> <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employees: 5 • Ratification of Employment of Classified Employees: 4
8.4 District Commercial Warrants	<p>District administration recommends ratification of the Commercial Warrants:</p> <ul style="list-style-type: none"> • Batch #0023 on January 7, 2013, for \$ 52,758.81 • Batch #0024 on January 8, 2013, for \$ 17,903.39 • Batch #0025 on January 23, 2013, for \$ 2,950,000.00 • Batch #0026 on January 24, 2013, for \$ 153,015.30 • Batch #0027 on January 23, 2013, for \$ 11,493.15 • Batch #0028 on January 30, 2013, for \$ 7,717.38

8.5 Interdistrict Attendance Agreements	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 3 • Students Transferring From Maricopa Unified: 0
8.6 Food Service Agreement Change Agreements	District administration recommends ratification of a minor change in the contract with Taft City School District for the amount for High School Lunches from \$2.30 to \$2.50 per meal. This change is due to the amount of additional items that must be served to high school students per the National Lunch Program guidelines. The remainder of the contract is the same as when approved at the December Board meeting.
	The superintendent recommended approval of the consent agenda items 8.1-8.6. Action: to approve the consent agenda as presented Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote
9. BOARD / SUPERINTENDENT REPORTS	
9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
10. CLOSED SESSION (AS NEEDED)	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:10 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
10.2 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
10.3 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president reported no action taken in the closed session. Time: 8:40 p.m. Reportable Action Taken: None
12. ADJOURNMENT:	The next regular Board meeting is currently scheduled on March 14, 2013 @ 6:00 p.m. Adjournment Time: 8:41 p.m. With general consent of Board adjourned

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT