



MARICOPA UNIFIED SCHOOL DISTRICT

Wednesday, February 19, 2014 - 6:00 P.M. (Change in date)

BOARD OF EDUCATION – APPROVED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

| ITEM | ITEM DESCRIPTION |
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| 1. CALL TO ORDER: | Board president called the meeting to order. Time: 6:01 p.m. |
| 2. PRELIMINARY ITEMS: | |
| 2.1 Welcome | The Board president provided a welcome and introduction to Board meeting proceedings. |
| 2.2 Flag Salute | The Board president asked Jacob Allen to lead the flag salute. |
| 2.3 Roll Call: Board of Education Members, Student Board Members and Administration | Rene Adamo, Board President - Present Ted Destrampe, Board Vice President - Present Donna Hamblin, Board Clerk - Present Barry Lindaman, Board Member - Present Linda Owens, Board Member - Present Kayla Houston, Student Board Member - Present Halie Ketola, Student Board Member - Absent Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present |
| 2.4 Adoption of Agenda | This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: with general consent the agenda was approved as presented |
| 3. PUBLIC COMMENTS: | Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda could do so at this time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. No Comments |
| 4. REPORTS / PRESENTATIONS: | These items were informational reports or public presentations and in many cases highlighted district and student events and successes. |
| 4.1 ASB Student Board Representative Report | The Board received a report of student activities, events and successes from the ASB Student Board Representative Kayla Houston. |
| 4.2 High School STEMS Pathway Program Report | The Board received a mid-year report on the High School's STEMS Pathway program. This is one of our four "linked learning" pathways. Staff and students provided an overview of projects completed and plans for spring term. Several STEM projects were demonstrated. |
| 4.3 Financial Report | Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report |
| 4.4 Superintendent's Report | Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> • February/March Event Calendar Listings • Honor Roll/Awards Assembly |
| 5. BUSINESS / FACILITIES / PERSONNEL ITEMS: | These items were provided for Board information, discussion, and/or action. |
| 5.1 Enrollment Report & Attendance Report | The Board received the updated monthly report on the district enrollment for the 2013-14 school year. As of February 6, 2014 the district's current enrollment is 322 . The class sizes and configurations were shared. The Board was also provided with the attendance report and loss of state funding due to student absences. To-date we reported a \$78,030.88 loss due to absences for attendance month 5. |

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| 5.2 Financial Audit Annual Report & Approval | <p>Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the districts financial procedures. Nancy Roberts from the firm, Roberts and James Certified Public Accountants, conducted the audit for the 2012-13 Fiscal Year (July 1, 2012-June 30, 2013). The Board reviewed the audit report. No audit findings were found to be out of compliance. The full audit report is available upon request. The administration recommended approval.</p> <p>Action: to approve the 2012-13 Financial Audit as presented. Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 5-0 Vote</p> |
| 5.3 District LCFF Budget Planning / LCAP Plan | <p>This month the Board continued the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on LCFF budget assumptions and projections provided at the January's Board meeting. An overview of the Governor's January Proposed 2014-15 Budget was provided. If passed by state legislators later this Spring, the budget may be increased. Later in the meeting, Dr. Meier provided an overview of the new LCAP report that must be developed, approved and submitted with the June budget.</p> <p>Action: No action needed</p> |
| 5.4 Bond Facilities Project Report | <p>Dr. Meier gave the monthly update for the Bond Funded Gymnasium and Swimming Pool projects. No change orders were presented. A meeting will be held with Klassen to finalize the list of needed item and to set a timeline for completion.</p> <p>Action: No action needed</p> |
| 5.5 Receive and file the Kern County Treasurer's Report for the 4 th Quarter of 2013 | <p>The Board considered the request to file the Kern County Treasurer's Report for the quarter ending December 31, 2013.</p> <p>Action: to receive and file the 2013, 4th Quarter Kern County Treasurer's Report Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 5-0 Vote</p> |
| 5.6 Superintendent Contract Extension Approval | <p>The Board discussed and considered approval of the superintendent contract for Dr. Meier. The contract amendment extends the contract one year through June 30, 2016. All other contract language content has not been altered.</p> <p>Action: to approve the 1 year extension to the Superintendent's Contract to June 30, 2016 Mrs. Adamo Moved, Mrs. Hamblin Second, No Abstention, 5-0 Vote</p> |
| 5.7 Comprehensive Safety Plan Annual Review | <p>The Board reviewed and considered ratification of the District Comprehensive Safety Plan. Staff training was conducted in October 2013. A new red Emergency backpack with first aide items and a radio have been placed in all occupied classrooms and offices. The SSC has reviewed and discussed the safety "flip chart" plan. No suggested changes were made to this year's safety plan, since major updates were made to last year's plan.</p> <p>Action: to approve the Safety Plan with the necessary changes to the map. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</p> |
| 5.8 GASB 45 Actuarial Valuation Study Results | <p>The Board reviewed and considered ratification of the GASB 45 Valuation Study conduct by Demsey, Filliger & Associates. This study fulfills the requirement to obtain actuarial valuations of our retiree health insurance program every three years. The study results indicate that our district would need to place \$1,103,776 into an account earning 4% interest to fully cover all future retiree health insurance costs each year. Districts may choose the method to "pay as we go" to cover the costs each year. Administration recommended approval of the study result and to continue the "pay as we go" method to support this program.</p> <p>Action: to ratify the study for a "pay as you go" retiree health benefits method Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 5-0 Vote</p> |

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| 6. INSTRUCTIONAL AND GENERAL ITEMS: | These items were provided for Board information, discussion, and/or action. |
| 6.1 WASC Visitation Report | Dr. Meier provided a report of the WASC Action Plan implementation and preparations for the WASC team visitation on February 23-26, 2014. |
| 6.2 Single School Plan-Mid Year Implementation Review | Dr. Meier provided a mid-year report of the Program Improvement Action Plan implementation for the Elementary and Middle Schools. The Administration and Staff have been working to implement the plan for the past several months. Many items have been implemented thus far and several are at the "In Progress" stage. |
| 6.3 Adult Education AB 86 Consortium Grant Overview | Dr. Meier provided a report on the new AB 86 Adult Education Grant process and timeline. Taft College, Taft Union High School District, and Maricopa Unified have joined together as partners to apply for the regional consortium-planning grant of \$158,000. A planning session was held on February 4, 2014 at Taft College. Two members of our community leadership, City Manager Eric Ziegler and Chamber President Carl Martin, were invited to attend with Dr. Meier to support our community's interests and needs. |
| 7. BOARD TOPICS AND ORGANIZATIONAL ITEMS: | These items were provided for Board information, discussion, and/or action. |
| 7.1 CSBA Delegate Assembly Election | The Board considered submitting a ballot for the CSBA Delegate Assembly election. Action: No action taken |
| 8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items) | All matters listed under Consent Agenda were considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below enacted all items. There was no separate discussion of these items prior to the time of the Board of Education vote on the motion. |
| 8.1 Board Meeting Minutes | Approval of Board meeting minutes for the Regular Board meeting on January 16, 2014. |
| 8.2 District Payroll Orders | District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> • January 15, 2014 for \$ 16,416.95 • January 31, 2014 for \$185,527.75 |
| 8.3 District Personnel Assignment Order | District administration recommended ratification of the Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Employment of Classified Employees: 2 • Ratification of Release of Classified Employee: 1 • Ratification of Employment of Athletic Coaches: 2 |
| 8.4 District Commercial Warrants | District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0046 on January 13, 2014, for \$ 287,508.16 • Batch #0048 on January 13, 2014, for \$ 4,739.40 • Batch #0049 on January 22, 2014, for \$ 39,991.05 • Batch #0050 on January 24, 2014, for \$ 39,005.54 • Batch #0051 on January 22, 2014, for \$ 916,557.00 • Batch #0052 on January 15, 2014, for \$ 84,065.50 • Batch #0054 on January 24, 2014, for \$ 11,203.81 • Batch #0055 On February 7, 2014, for \$ 8,565.73 • Batch #0056 on February 6, 2014, for \$ 221,494.68 |
| 8.5 Interdistrict Attendance Agreements | District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 2 • Students Transferring From Maricopa Unified: 0 |
| 8.6 MOU for Beginning Teacher Support (BTSA) with KCSOS | District administration recommended ratification of the Kern County Consortium Memorandum of Understanding (MOU) for Beginning Teacher Support and Assessment (BTSA) Program. |

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| | <p>The superintendent recommended approval of the consent agenda items 8.1-8.6. Action: to approve the consent agenda as presented. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</p> |
| 9. BOARD / SUPERINTENDENT REPORTS | |
| 9.1 Board Members' Reports and Comments | <p>This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comment on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics</p> |
| 9.2 Superintendent's Comments | <p>This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.</p> |
| 10. CLOSED SESSION (AS NEEDED) | <p>The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 7:50 p.m.</p> |
| 10.1 Conference with Labor Negotiators | <p>Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.</p> |
| 10.2 Public Employee Discipline/Dismissal/Release | <p>Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel. Discussion and action on Superintendent's recommendation that notice of non-reelection be given to one or more probationary certificated employees.</p> |
| 10.3 Public Employee Performance Evaluation: Superintendent | <p>Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.</p> |
| 11. REPORT FROM CLOSED SESSION: (AS NEEDED) | <p>Board president reported the following action taken in the closed session. Time: 8:21 p.m. Reportable Action Taken: In response to the Superintendent's recommendation that an elementary teacher be given notice of non-reelection for the 2014-2015 school year, it was resolved that the teacher be given notice that she is not reelected for the 2014-2015 and subsequent school years in accordance with Education Code section 44929.21. Mrs. Adamo Moved, Mrs. Owens Second, No Abstention, 5-0 Vote</p> |
| 12. ADJOURNMENT: | <p>The next regular Board meeting is currently scheduled for March 13, 2014 @ 6:00 p.m. Adjournment Time: 8:23 p.m. With general consent the Board moved to adjourn.</p> |

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT