



MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, March 12, 2015 - 6:00 P.M.

BOARD OF EDUCATION - ADOPTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

| ITEM | ITEM DESCRIPTION |
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| 1. CALL TO ORDER: | Board president called the meeting to order. Time: 6:07 p.m. |
| 2. PRELIMINARY ITEMS: | |
| 2.1 Welcome | The Board vice-president provided a welcome and introduction to Board meeting proceedings. |
| 2.2 Flag Salute | The Board vice -president asked Mr. Teel to lead the flag salute. |
| 2.3 Roll Call: Board of Education Members, Student Board Members and Administration | Rene Adamo, Board President - Absent Ted Destrampe, Board Vice President - Present Barry Lindaman, Board Clerk - Present Michelle Dunham, Board Member – Present Robert Teel, Board Member – Present Bethany Wise, Junior ASB Board Representative – Present Justin Andrade, Senior ASB Board Representative – Present Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present |
| 2.4 Adoption of Agenda | This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: to approve the agenda after moving Items 5.7 & 5.10. Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote |
| 5.7 Field Trip Request | The Board considered approval of an overnight field trip for our fourth and fifth grade students. A grant was received to cover the costs of this Field Trip. The trip is to Fort Tejon on April 13 th & 14 th . It is a reenactment of a civil war battle and life during that time period. The required number of parent chaperons were trained for the event in March. Action: to approve the 4th & 5th grade overnight field trip to Fort Tejon in April. Ms. Dunham Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote |
| 5.10 Facility Use Request | A member of our community, Mr. Perkins, requested the use of our property located on Hazelton St (old school site) to hold an outdoor concert event on August 28-30, 2015. This event would raise money to improve that site for community sport use. Verification of insurance will be provided by Mr. Perkins. Mr. Perkins has been working with the City of Maricopa and the sheriff department to secure permits and security for the event. Action: to approve the facility use application (old school site) contingent upon verification with School Legal Service that all site uses are allowed and insurance is covered. Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote |
| 3. PUBLIC COMMENTS: | Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda could do so at this time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. No Public Comments. |
| 4. REPORTS / PRESENTATIONS: | These items are informational reports or public presentations and in many cases highlighted district and student events and successes. |
| 4.1 ASB Student Board Representative Report | The Board received a report of student activities, events and successes from the ASB Student Board Representatives Bethany Wise and/or Justin Andrade. |
| 4.2 Financial Report | Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report • SISC Investment Fund • Charter School Audit Reports |

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| 4.3 Superintendent's Report | <p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> • March/April Event Calendar Listings • Academic Decathlon Award • Tom Hatch Tree Planting-March 19th 2:00 p.m. • Honor Roll / Awards Assembly-March 20th • New Freshman Orientation-March 23rd 6:00 p.m. • Intruder Safety Drill – March 12th • Spring Break-March 30-April 6-District Office Closed |
| 5. BUSINESS / FACILITIES / PERSONNEL ITEMS: | These items were provided for Board information, discussion, and/or action. |
| 5.1 Enrollment Report | The Board received an updated report on the enrollment for 2014-15 school year. As of March 5, 2015, the district's enrollment was 299 . The class sizes and configurations were included. The loss due to absences for attendance month 6 was \$59,339.22 |
| 5.2 District Budget Report-Second Interim | <p>The Board considered approval of a Positive Certification for the 2014-15 Second Interim Financial Report based on the Governor's January LCFF proposal. The enclosure contained the full Second Interim Budget Document. In so certifying the Board understood its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The full supplemental documents are available upon request. The superintendent is recommending a positive certification for this year and the following two years based on budget assumptions and projections.</p> <p>Action: to approve the Positive Certification for the 2014-15 2nd Interim Report. Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</p> |
| 5.3 District LCFF Budget Planning / LCAP Plan | The Board continued discussing revenues and expenditures for the annual 2015-16 budget. The June budget represents next year and the following two-years based on LCFF budget assumptions and projections provided at the January's Board meeting. Dr. Meier provided an update of the LCAP report that must be developed, approved and submitted with the June 2015 budget. |
| 5.4 VFW Plaque for Cody Prosser Request | <p>The Board continued discussion from the last Board meeting to display the plaque of S.SGT Brian "Cody" Prosser. As background information, the family of S.SGT Brian "Cody" Prosser and 4th District Supervisor, David Couch, has requested to display a bronze plaque that was funded by Tejon Ranch on MUSD campus. The cost to have the same size bronze plaque made is estimated at \$3,000. The Board asked Dr. Meier to get an estimate cost for ROP to make a plaque of similar size to Cody's plaque for placement in the auditorium.</p> <p>Action: with general consent the Board tabled this item for further information.</p> |
| 5.5 District Instructional Calendar 2015-16 | <p>The Board considered approval of the 2015-16 District Instructional Calendar. The calendar review team, with members from certificated, classified, and management, met to discuss the calendar in February. The recommended calendar is similar to last year's calendar, however with 180 days of instruction (1 additional day) to meet needed state instructional minutes requirements. Administration recommended approval.</p> <p>Action: to approve the 2015-16 Instructional Calendar as presented. Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</p> |
| 5.6 Superintendent Contract Approval | <p>The Board considered approval of the superintendent's contract for Dr. Meier. The tentative agreement extends the current contract to June 30, 2018 with other contract changes on salary and contract language.</p> <p>Action: to table until the April Regular Meeting pending discussion of all Board members. Mr. Teel Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</p> |
| 5.8 Review Financial Audit Service Quotes/Selection | The Board considered hiring a firm to conduct the 2015-2017 District's annual financial audits per Education Code/Board Policy. The district requested quotes for services from different audit firms. The district received 1 quote. The Board reviewed the quotes and considered approval of a three-year contract for services. Administration recommended |

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| | <p>hiring Roberts and James, CPAs (low bidder) for the three-year contract. Action: to approve Roberts and James, CPAs for the 3 year Audit Contract. Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</p> |
| 5.9 District Wellness Plan-Review/Approval | <p>The Board conducted the a review and considered approval of the District's Wellness Plan update. This mandated plan provides goals for student and school nutrition and physical activity education programs to support our National School Lunch and Breakfast Program. The SSC council served as our advisory committee with Food Service staff invited to the input meeting. Action: to approve the proposed District Wellness Plan. Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</p> |
| 6. INSTRUCTIONAL AND GENERAL ITEMS: | <p>These items were provided for Board information, discussion, and/or action.</p> |
| 6.1 Adult Education AB 86 Consortium Grant Overview | <p>Dr. Meier provided an update report on the AB 86 Adult Education Grant process and timeline. Taft College, Taft Union High School District, and Maricopa Unified have joined together as partners to apply/implement a regional consortium-planning grant of \$158,000. The Governor has proposed to allocate \$500 million from the State Budget for adult education program implementation starting in 2015-16 school year.</p> |
| 7. BOARD TOPICS AND ORGANIZATIONAL ITEMS: | <p>These items were provided for Board information, discussion, and/or action.</p> |
| 7.1 Board Policy Review/Approval-Business and Noninstructional Operations (3000's) Part 1 | <p>The Board reviewed and considered approval of Board Policies (BP) and Administrative Regulations (AR) for the 3000's section (Part 1) related to Business and Noninstructional Operations. The updated BP/AR's will provide the district with the latest legal policies. Each month the Board will be conducting a full review of needed updates of all BP/AR's. Action: to adopt the Board Policy and Administrative Regulations for the 3000s (1st half) – Business and Noninstructional Operations with one option change. Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</p> |
| 7.2 BP/AR 5113 Review/Approval | <p>The Board reviewed and considered approval of Board Policy (BP) and Administrative Regulation (AR) 5113 for Absences And Excuses which includes confidential medical services per Education Code 46010.1. The updated BP/AR will bring the district into full legal compliance. Action: to adopt Board Policy and Administrative Regulation 5113 – Absences and Excuses. Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</p> |
| 7.3 CSBA Delegate Assembly Election | <p>The Board discussed submitting a ballot for the California School Boards Association (CSBA) Delegate Assembly Election. Postmark deadline March 16, 2015. Action: No action was taken.</p> |
| 7.4 District/Board Goals for 2015-16 | <p>The Board discussed the District Focus Goals for 2015-16. Action: to approve the 2015-16 District Focus Goals as presented. Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</p> |
| 8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items) | <p>All matters listed under Consent Agenda were considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below enacted all items. There was no separate discussion of these items prior to the time the Board of Education voted on the motion.</p> |
| 8.1 Board Meeting Minutes | <p>Approval of Board meeting minutes for the Regular Board meeting on February 12, 2015.</p> |
| 8.2 District Payroll Orders | <p>District administration recommended ratification of Payroll Orders:</p> <ul style="list-style-type: none"> • February 13, 2015 for \$ 32,995.30 • February 27, 2015 for \$ 174,568.30 |
| 8.3 District Personnel Assignment Order | <p>District administration recommended ratification of the District Personnel Assignment Order:</p> <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employees: 3 |

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| | <ul style="list-style-type: none"> • Ratification of Resignation of Certificated Employees: 3 • Ratification of Employment of Classified Employees: 1 • Ratification of Employment of Athletic Coaches: 2 |
| 8.4 District Commercial Warrants | District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0058 on February 18, 2015, for \$ 18,338.31 • Batch #0059 on February 18, 2015, for \$285,133.91 • Batch #0060 on March 3, 2015, for \$ 1,822.92 |
| 8.5 Interdistrict Attendance Agreements | District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 0 • Students Transferring From Maricopa Unified: 0 |
| 8.6 District Donation Approval | District administration recommended ratification of the following donations: <ul style="list-style-type: none"> • Johnny Moore - \$100. – Baseball Caps |
| | The superintendent recommended approval of the consent agenda items 8.1-8.6 Action: to approve the consent agenda as presented. Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote |
| 9. BOARD / SUPERINTENDENT REPORTS | |
| 9.1 Board Members' Reports and Comments | This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report – Mr. Lindaman presented information -Other reports, requests and comments on school-related topics |
| 9.2 Superintendent's Comments | This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. |
| 10. CLOSED SESSION (AS NEEDED) | The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:55 p.m. |
| 10.1 Conference with Labor Negotiators | Pursuant to Gov. Code §54957.6, Agency Designated Representatives: Ted Destrampe and Barry Lindaman Unrepresented Employment Position: Superintendent |
| 10.2 Public Employment | Pursuant to Gov. Code §54957, the Board, in closed session, may discuss Public Employment, other than compensation. Job Title: Superintendent |
| 11. REPORT FROM CLOSED SESSION: (AS NEEDED) | Board president reported any action taken in the closed session. Time: 10:57 p.m. Reportable Action Taken: No Reportable Action Taken |
| 12. ADJOURNMENT: | The next regular Board meeting is scheduled for April 9, 2015 @ 6:00 p.m. Adjournment Time: with general consent the meeting was adjourned at 10:58 p.m. |

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT