



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, SEPTEMBER 12, 2013

BOARD OF EDUCATION – APPROVED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 5:04 p.m.
CLOSED SESSION #1: EC 35146 STUDENT MATTER:	Per BP 5119, The Board met in closed session to address student matter(s). Time: 5:04 p.m.
RECALL TO ORDER:	Board president recalled the meeting to order in open session. Time:6:23 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president led the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	Rene Adamo , Board President - Present Ted Destrampe , Board Vice President - Present Donna Hamblin , Board Clerk - Absent Barry Lindaman , Board Member - Present Linda Owens , Board Member - Absent Scott Meier, Ed.D. , Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: with general consent the agenda was approved.
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases highlighted district and student events and successes.
4.1 Walking Tour of New Gym/Pool Project Site	The Board took a walking tour of the nearly completed Gym/Pool project site.
4.2 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report • KCSOS Financial Review Letter
4.3 Superintendent's Report	Dr. Meier provided a report on district events and school activities: <ul style="list-style-type: none"> • School Start-Up Report • Back-to-School Night Report • Tea Room Grill Project Update • WASC Visitation Update • CIF League Changes • Auditorium Logo Painting Update
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items were provided for Board information, discussion, and/or action.
5.1 Enrollment Report	The Board received an updated report on the current enrollment for 2013-14 school year. As of September 12, 2013, the district's current enrollment is 347 . The class sizes and configurations for the 2013-14 school year were included.
5.2 Ratification of Staff Members	At the last Board meeting, based on projected enrollment, the Board authorized the Superintendent to hire staff for needed positions. Final ratification was presented for Board approval:

	<p>-Erica Hinojos, Teacher -Cheryl Haynes, Teacher -Julie Hardwick, Aide -Brittany Wagner, Aide</p> <p>Action: to ratify the listed personnel employment. Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote</p>
5.3 Bond Facilities Project Report & Change Order Approval	<p>Dr. Meier and Rod Paine, with Klassen Corp. gave the project update on completion of the Bond Funded Gymnasium and Swimming Pool projects. No change orders were presented</p> <p>Action: No action</p>
5.4 Bond Facilities Project Equipment Approval	<p>The Board considered approval of equipment for the new Gymnasium and Pool. Dr. Meier had worked with staff to develop a listing of needed equipment. Bond funding will be used to purchase needed items.</p> <p>Action: to approve the new equipment as presented. Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote</p>
5.5 Approval-Unaudited Actuals for 2012-13	<p>The Board considered approval of the unaudited actual report for 2012-13 school year. Administration presented the budget information detailing the actual spending from July 1, 2012-June 30, 2013.</p> <p>Action: To approve the Unaudited Actuals for 2012-13 Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>
5.6 District Budget LCFF Projections Report	<p>Dr. Meier presented a Budget update using the newly state approved LCFF model. The Board discussed the changes and possible related additional expenditures.</p> <p>Action: No action</p>
5.7 Laptop Computer Purchase	<p>The Board considered ratification of the purchase of laptop computers for special education students due to the increase in middle/high school enrollment, The cost for the 10 computers is \$6,370. and will be purchased using Special Education funding.</p> <p>Action: to approve the purchase of 10 computers at the cost presented. Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>
5.8 Receive and file the Kern County Treasurer's Report for 2 nd Quarter of 2013	<p>The Board considered the request to file the Kern County Treasurer's Report for the quarter ending June 30, 2013.</p> <p>Action: to receive and file the 2nd Quarter Kern County Treasurer's Report. Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote</p>
5.9 WSROP 2013-14 Contract Agreement	<p>The Board reviewed the 2013-14 West Side Regional Occupational Program (WSROP) contract for services. This year ROP is continuing to provide Culinary Arts and Construction programs on Maricopa High School's campus.</p> <p>Action: to approve the 2013-14 WSROP Contract Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>
6. INSTRUCTIONAL AND GENERAL ITEMS:	<p>These items were provided for Board information, discussion, and/or action.</p>
6.1 Williams Act Instructional Materials Public Hearing	<p>In order to comply with the requirements of Education Code Section 60119, the Board held a public hearing. Notice of the hearing was posted 10 days prior to the hearing in three locations (District Office/Post Office/ Shell Business/Webpage) per Ed. Code. At this hearing, the Board discussed textbooks and instructional materials that were provided to each student, including English learners. All materials must be aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. The Board encouraged participation by parents, teachers, and members of the community in this public hearing.</p> <p>Open Hearing: 8:02 p.m. Closed Hearing: 8:03 p.m.</p>
6.2 William's Act Instructional Materials Resolution #14-01	<p>The Board considered approval of Resolution #14-01, Sufficiency of Instructional Materials. Based on information provided at the public hearing, textbooks and instructional materials have been provided to all students within the district, including English learners. The administration recommended approval of the resolution as presented.</p> <p>Action: to adopt Resolution #14-01; Sufficiency of Instructional Materials 2013-14. Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 3-0 Vote</p>

	<p>Roll Call Vote: Rene Adamo, Board President -Yes Ted Destrampe, Board Vice President - Yes Donna Hamblin, Board Clerk - Absent Linda Owens, Board Member- Absent Barry Lindaman, Board Member - Yes</p>
6.3 Program Improvement Report	The Board received a monthly update report on the status for our Program Improvement (PI) planning for both our Elementary School (Year 4) and Middle School (Year 1). Dr. Meier provided an overview of new Understanding by Design lesson plan format being implementation for this school year.
6.4 STAR Testing Report	The Board received the yearly STAR testing report on the status for our instructional Improvement plan for students tested in grades 2-11 last spring. Comparison data was shared for multiple years.
6.5 Attendance Incentive Program Update	Based on June's attendance loss report of \$164,960 for the 2012-13 school year, Dr. Meier provided an update of a district incentive program to increase student attendance.
6.6 Special Education Handbook	The Board reviewed and considered approval of the new Special Education Handbook developed by Becky Flores, our new special education teacher. The handbook is based on the LAUSD handbook. This handbook will be used to train staff and implement special education protocols. Action: To approve the Special Education Handbook as presented. Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 3-0 Vote
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items were provided for Board information, discussion, and/or action.
7.1 Schools Legal Service Workshop Update	Mr. Lindaman provided the Board with an update of the "Charting the Course" Workshop he attended on Friday, August 2, 2013 regarding legal matters for school districts.
8. CONSENT AGENDA	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for the Regular Board meeting on August 9, 2013 and Special Board meeting on August 9, 2013.
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> • August 15, 2013 for \$ 12,259.62 • August 30, 2013 for \$ 147,704.15
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order- -Athletic Coach: 1
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch 0003, August 15, 2013, for \$99,991.89 • Batch 0004, August 15, 2013, for \$31,880.79 • Batch 0005, August 6, 2013, for \$7,871.65 • Batch 0006, August 16, 2013, for \$627,958.27 • Batch 0007, August 12, 2013, for \$80,704.94 • Batch 0008, August 22, 2013, for \$18,438.62 • Batch 0009, August 22, 2013, for \$18,440.82 • Batch 0010, August 29, 2013, for \$5,600,000.
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 47 • Students Transferring From Maricopa Unified: 7

8.6 Special Day Class Program Contract-Taft City SD Agreements	District administration recommended ratification of the Special Day Class for Moderately to Severely Handicapped Program contract for services. Currently we have one student enrolled in this program. The cost per student is \$25,000 base plus extended summer program of \$1,200. Special Education funding is used for contract.
8.7 Psychologist Contract for Services Agreements	District administration recommended ratification of the contract with Don Balaban, psychologist. The contract of \$48.00 per hour plus mileage of .50 per mile did not change from last year.
8.8 KCSOS Cooperative Services Agreement	District administration recommended ratification of the annual contract with Kern County Superintendent of School Office for participation in the categorical program cooperative. The fee is 10% of program funding.
8.9 Adult Cafeteria Tray Price Increase	District administration recommended ratification of an increase in the adult tray price from \$3.25 to \$3.75. The State minimum is \$3.57.
8.10 Contract with KCSOS for 13/14 Kern SELPA Consortium	District administration recommended ratification of the 2013/14 Kern County SELPA Consortium Contract. Changes are listed in section A & B of attached the cover letter.
	The superintendent recommended approval of the consent agenda items 8.1-8.10 Action: To approve the consent agenda as presented. Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote
9. BOARD / SUPERINTENDENT REPORTS	
9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information, and comment on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and ask for additional direction from the Board.
10. CLOSED SESSION #2 (AS NEEDED)	The Board adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 9:20 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
10.2 Public Employees Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president reported action taken in the closed session. Time: 10:05 p.m. Reportable Action Taken: No action taken
12. ADJOURNMENT:	The next regular Board meeting is scheduled for October 10, 2013 @ 6:00 p.m. Adjournment : with general consent the Board adjourned at 10:06 p.m.

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT