

Elementary and Secondary Education Act, Title III, Part A, English Learner Student Program Consortium

Memorandum of Understanding, 2017-2018 School Year

This Memorandum of Understanding represents the agreed-upon program, services and products to be provided English learner students in the El Tejon Unified School District, the Maricopa School District Consortium Members during the 2016-2017 school year. The El Tejon Unified School District will act as lead local education agency (LEA) and member. The consortium shall be named the Title III EL Tejon-Maricopa Consortium.

The El Tejon Unified School District will be responsible for acting as the fiscal agent for the Consortium and will file the required expenditure reports and maintain fiscal records. The Consortium will plan to expend all Title III funds during the 2016-2017 grant year. El Tejon Unified School District must continue to serve as the fiscal agent for the Consortium for the duration of the 27 months grant period and/or until all the funds are expended, after which time the California Department of Education (CDE) will bill the El Tejon Unified School District for any remaining balance.

According to the 2016-2017 the California Longitudinal Pupil Achievement Data System information submitted by the Members to the CDE, the Title III EL Tejon-Maricopa Consortium enrolled **136** EL students, which results in a subgrant amount of approximately **12,979.00**. In its role as the lead LEA, the Title III EL Tejon-Maricopa Consortium will support a total amount of programs, services, and products as indicated below:

<u>Program/Service/Product</u>	<u>Approximate Cost</u>
Lead LEA will claim up to 2% Administrative Costs (Grant amount allocation X 2%)	\$ 259.00
Reimburse purchase of Supplemental Materials for enhancing Language Development (El Tejon & Maricopa)	\$ 2,464
Provide tutorials and extended learning opportunities to supplement language development (EL Tejon)	\$1,400
Reimburse substitute Pay for of service @ \$ 150 day x 10 teachers (El Tejon & Maricopa)	\$1,500
Provide professional development series and collaboration regarding effective Enhancement, design, and delivery of ELD instruction (El Tejon & Maricopa)	\$ 6,560
Provide professional development series regarding effective ways to Enhance parental and community participation (El Tejon)	\$796.00
Total Consortium Grant allocation	\$12,979.00

Changes regarding the provision, the scope and/or nature of these services must be made by agreement of the members. Funds must be used before the 27 months grant period.

In addition to the above services and products, the El Tejon Unified School District will coordinate regular meetings for the purpose of assessing the needs of the Consortium.

Also, the El Tejon Unified School District will be responsible for completing and submitting the Annual Report and any other reports necessary to the CDE. Signature of the LEA representative represents the indication that the consortium has met and conferred and the member LEAs are in agreement to all stated.

Signatures of Authorized Representatives:

 Rodney Wallace
 Print Name
 Consortium Lead LEA Representative
 (Superintendent) ETUSD

 Signature of Consortium Lead LEA
 Representative El Tejon Unified School District

 Date

 Jeffery Cooley
 Print Name
 Consortium Member LEA Representative
 (Superintendent or Designee) MUSD

 Signature of Member LEA Representative
 Maricopa Unified School District

 Date

 Rosalie Jimenez
 Print Name
 Consortium Member LEA Representative
 (Designee) ETUSD

 Signature of Consortium Member LEA
 Representative El Tejon Unified School District

 Date

 Print Name
 Consortium Member LEA Representative

 Signature of Member LEA Representative

 Date

 Corey Hansen
 Print Name
 Consortium Member LEA Representative
 (Designee) ETUSD

 Signature of Consortium Member LEA
 Representative El Tejon Unified School District

 Date

 Print Name
 Consortium Member LEA Representative
 (Superintendent or Designee)

 Signature of Member LEA Representative

 Date

2017–18 Title III ESSA Transition Plan

All English Learner (EL) students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

CDS Code: 15-75168-609468 **LEA Name:** El Tejon Unified School **Fiscal Year:** 2017-2018

Plan to Provide Services for English Learner Students

Please summarize information from district-operated programs and provide descriptions of how the LEA is meeting or plans to meet each requirement.

How the LEA will:		Persons Involved/Timeline (Optional)
Required Content	<p>Provide effective professional development. Professional Development in the area of English Language Development will be provided to all teachers with English Learners. A focused attempt to include strategies to implement uniformly throughout all content areas will be the goal for professional development. Designated staff will attend professional development through the county office of education which will address the needs and requirements of English learners. A focus on vocabulary instruction is essential and will be addressed through Jeff Zwiers Academic Language and Literacy Professional Development as well as through regular on site staff development. On site trainings and collaboration sessions will be a focus to help build capacity and monitor progress for English learners and their teachers.</p>	<p>KCSOS, Principals, Teachers, Leads, Superintendent Designee August 2016-December 2019</p>
	<p>Implement effective programs and activities. Supplemental instructional support in English language development will be provided for English Learners at all levels. Student engagement, participation, and understanding will increase with the use of SDAIE instructional strategies, additional opportunities for teacher and student interaction, and additional support time for teacher planning for specific needs. Designated ELD instruction, K-12, is and will continue to be provided to English learners during the school day for at least 30 minutes with the goal of 45 minutes or one class period for 6-12. Daily ELD instruction by proficiency level will be provided. K-12 use the core with integrated English Language instruction through newly adopted English Language Arts curriculum materials, ELD Materials, and supplemental materials to support enhanced English Language Arts and English-Language Development.</p>	<p>Principals, Teachers, Leads, Superintendent Designee August 2016-December 2019</p>

	<p>Ensure English proficiency and academic achievement. The school sites will review academic benchmarks with information disaggregated for English learners a minimum of once per quarter and adjust instruction, extended learning opportunities, and student groupings according to student need. Progress will be monitored by teachers, administrators, and students, and information will be delivered to parents. In addition, observations (both in the classroom and during staff training and collaboration) will be conducted by administration to ensure that they are doing the work needed to support English Learners.</p> <p>To improve the annual percentage of English Learners become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics sub grant funding will be used to:</p> <ul style="list-style-type: none"> • Purchase supplemental materials to enhance instruction for our English Learners • Provide supplemental training and collaboration time for teachers on ELD and SDAIE strategies. • Provide tutorials and extended learning opportunities to help English Learners obtain proficiency in English and master grade level content. • Provide additional training to parents of English Learners to promote parental and community participation in programs for English Learners. • Purchase supplemental materials to enhance instruction for our English Learners (Maricopa) • Provide supplemental training and collaboration time for teachers on ELD and SDAIE strategies. (Maricopa) 	Principals, Teachers, Leads, Superintendent Designee August 2016-December 2019
	<p>Promote parent, family, and community engagement in the education of English Learners. The Title III EL Tejon-Maricopa Consortium will promote parental and community participation in programs for English Learners by offering additional trainings for parents that facilitate their ability to help and monitor their child's growth, hold regular ELAC and DELAC meetings to keep parents engaged in educational decision making, actively communicate performance on benchmarks and progress monitoring assessments and their relevance to each child's goals towards attaining proficiency, provide instruction on the use of Illuminate, the data delivery system, to monitor student's progress on an as need basis.</p>	KCSOS, Principals, Teachers, Leads, Superintendent Designee August 2016-December 2019

LEAs receiving or planning to receive Title III EL funding may include authorized activities.	Persons Involved/Timeline (Optional)
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Other Authorized Activities

Describe all authorized activities chosen by the LEA relating to: Supplementary services as part of the language instruction program for English Learner students.
 Supplementary services as part of the language instruction program for EL students

Purchase additional materials to enhance instruction for our English Learners. According to the needs, based on benchmark and SBAC testing, focus needs to be on academic vocabulary. (El Tejon)

Text Book Adoption Lead,
 Principals, Teachers
 August 2016-December 2018

Purchase additional materials to enhance instruction for our English Learners. According to the needs, based on benchmark and SBAC testing, focus needs to be on comprehension. (Maricopa)

Provide Professional Development in the areas of Integrated and Designated ELD to enhance best practices in the classroom and in lesson planning and delivery and focus on enhancing parent communication. (El Tejon Unified)

KCSOS, Principals, Teachers,
 Leads, Superintendent Designee
 August 2016-December 2019

Provide Professional Development in the areas of Integrated and Designated ELD to enhance best practices in the classroom and in lesson planning and delivery, and focus on enhancing parent communication. (Maricopa Unified)

Provide tutorials and extended learning opportunities to supplement language development course and to help English Learners obtain proficiency in English and master grade level content. (El Tejon)

Teachers
 August 2017-December 2019

Provide local Benchmark and ELPAC training for parents of English Learners as part of our ongoing professional development plan to enhance parental and community participation in programs for English Learners, as well as provide additional educational and engagement resources for parents and educators. (El Tejon)

Teachers, Superintendent
 Designee, Leads
 August 2017 -December 2019

Attend local CAFE conference for parents of English Learners as part of our ongoing professional development plan to enhance parental and community participation in programs for English Learners, as well as provide additional educational and engagement resources for parents and educators.(El Tejon and Maricopa)

1 Administrator, 1 Teacher, 4
 Parents

*Please see <http://www.cde.ca.gov/sp/el/t3/authorizedcost3.asp> for a list of authorized EL activities

Plan to Provide Services for Immigrant Students

Please complete this table if the LEA is receiving or planning to receive Title III Immigrant funding.		Persons Involved/Timeline (Optional)
Authorized Activities	<p>Describe all authorized activities chosen by the LEA relating to: Enhanced instructional opportunities for immigrant children and youth.</p> <p>Purchase supplemental materials to enhance instruction for our Newcomers. According to the needs based on benchmark and CELDT/ELPAC.</p>	<p>Text Book Adoption Lead, Principals, Teachers August 2016-December 2018</p>