

# Maricopa Unified School District Board Policy & Administrative Regulation

## Table of Contents

### 1000 - Community Relations

- 1000 - Concepts and Roles
- 1112 - Media Relations
- 1113 - District And School Web Sites
- 1150 - Commendations and Awards
- 1160 - Political Processes
- 1220 - Citizen Advisory Committees
- 1230 - School-Connected Organizations
- 1240 - Volunteer Assistance
- 1250 - Visitors/Outsiders
- 1312 - Complaints Concerning the Schools
  - 1312.1 - Complaints Concerning District Employees
  - 1312.2 - Complaints Concerning Instructional Materials
  - 1312.3 - Uniform Complaint Procedures
  - 1312.4 - Williams Uniform Complaint Procedures
- 1321 - Solicitation Of Funds From And By Students
- 1325 - Advertising And Promotion
- 1330 - Use Of School Facilities
- 1340 - Access To District Records
- 1400 - Relations Between Other Governmental Agencies and the Schools
- 1431 - Waivers
- 1700 - Relations Between Private Industry and the Schools

### 2000 - Administration

- 2000 - Concepts And Roles
- 2110 - Superintendent Responsibilities and Duties
- 2111 - Superintendent Governance Standards
- 2120 - Superintendent Recruitment and Selection
- 2121 - Superintendent's Contract
- 2140 - Evaluation Of The Superintendent
- 2210 - Administrative Leeway In Absence Of Board Policy
- 2220 - Administrative Staff Organization
- 2230 - Representative And Deliberative Groups

### 3000 - Business and Noninstructional Operations

- 3000 - Concepts and Roles
- 3100 - Budget
- 3110 - Transfer of Funds
- 3111 - Deferred Maintenance Funds

- 3220.1 - Lottery Funds
- 3270 - Sale and Disposal of Books, Equipment and Supplies
- 3280 - Sale, Lease, Rental of District-owned Real Property
- 3290 - Gifts, Grants and Bequests
- 3300 - Expenditures/Expending Authority
- 3310 - Purchasing Procedures
- 3311 - Bids
- 3312 - Contracts
- 3314 - Payment for Goods and Services
- 3314.2 - District Revolving Fund
- 3315 - Relations With Vendors
- 3350 - Travel Expenses
- 3400 - Management Of District Assets/Accounts
- 3430 - Investing
- 3440 - Inventories
- 3452 - Student Activity Funds
- 3460 - Financial Reports And Accountability
- 3512 - Equipment
- 3513.3 - Tobacco-Free Schools
- 3514 - Environmental Safety
- 3514.1 - Hazardous Substances
- 3514.2 - Integrated Pest Management
- 3515.4 - Recovery For Property Loss or Damage
- 3515.5 - Sex Offender Notification
- 3516 - Emergencies and Disaster Preparedness Plan
- 3516.1 - Fire Drills and Fires
- 3516.2 - Bomb Threats
- 3516.3 - Earthquake Emergency Procedure System
- 3516.5 - Emergency Schedules
- 3540 - Transportation
- 3541 - Transportation Routes and Services
- 3541.1 - School-Related Trips
- 3541.2 - Transportation for Students With Disabilities
- 3542 - School Bus Drivers
- 3543 - Transportation Safety and Emergencies
- 3550 - Food Service/Child Nutrition Program
- 3551 - Food Service Operations/Cafeteria Fund
- 3553 - Free and Reduced- Price Meals
- 3554 - Other Food Sales
- 3580 - District Records
- 3600 - Consultants

#### 4000 - Personnel

- 4000 - Concepts and Roles
- 4020 - Drug and Alcohol-Free Workplace
- 4030 - Nondiscrimination In Employment
- 4031 - Complaints Concerning Discrimination in Employment
- 4032 - Reasonable Accommodation

4040 - Employee Use of Technology  
4100 - Certificated Personnel  
4111 - Recruitment and Selection  
4111.2 - Legal Status Requirement  
4112 - Appointment and Conditions of Employment  
4112.1 - Contracts  
4112.2 - Certification  
4112.21 - District Interns  
4112.22 - Staff Teaching Students of Limited English Proficiency  
4112.23 - Special Education Staff  
4112.3 - Oath or Affirmation  
4112.4 - Health Examinations  
4112.41 - Employee Drug Testing  
4112.42 - Drug and Alcohol Testing for School Bus Drivers  
4112.5 - Criminal Record Check  
4112.61 - Employment References  
4112.62 - Maintenance of Criminal Offender Records  
4112.9 - Employee Notifications  
4113 - Assignment  
4115 - Evaluation/Supervision  
4116 - Probationary/Permanent Status  
4117.14 - Employment of Retired Teachers  
4117.2 - Resignation  
4117.3 - Personnel Reduction  
4117.4 - Permanent Employees  
4117.6 - Decision Not To Rehire  
4118 - Suspension/Disciplinary Action  
4119.21 - Code of Ethics  
4119.25 - Political Activities of Employees  
4119.3 - Duties of Personnel  
4119.42 - Exposure Control Plan For Bloodborne Pathogens  
4119.43 - Universal Precautions  
4121 - Temporary/Substitute Personnel  
4127 - Temporary Athletic Team Coaches  
4131 - Staff Development  
4131.5 - Professional Growth  
4133 - Travel Expenses  
4135 - Soliciting and Selling  
4136 - Nonschool Employment  
4137 - Tutoring  
4143 - Negotiations/Consultation  
4143.1 - Public Notice - Personnel Negotiations  
4151 - Employee Compensation  
4154 - Health and Welfare Benefits  
4157 - Employee Safety  
4157.1 - Work-Related Injuries  
4157.11 - Return-To-Work  
4158 - Employee Security  
4161.5 - Military Leave

- 4161.8 - Family Care and Medical Leave
- 4161.9 - Catastrophic Leave Program
- 4200 - Classified Personnel
- 4212 - Appointment and Conditions of Employment
- 4212.42 - Alcohol and Controlled Substance Testing
- 4217.5 - Termination Agreements
- 4218 - Dismissal/Suspension/Disciplinary Action
- 4219.1 - Civil and Legal Rights
- 4219.11 - Sexual Harassment
- 4219.21 - Professional Standards
- 4219.23 - Unauthorized Release
- 4300 - Management, Supervisory and Confidential Personnel
- 4313.1 - Load/Scheduling/Hours of Employment
- 4313.2 - Promotion/Demotion/Reclassification
- 4314 - Transfers
- 4361 - Leaves

## 5000 - Students

- 5000 - Concepts and Roles
- 5020 - Parent Rights and Responsibilities
- 5021 - Noncustodial Parents
- 5022 - Student and Family Privacy Rights
- 5111 - Admission
  - 5111.1 - District Residency
    - 5111.11 - Residency of Students with Caregiver
    - 5111.12 - Residency Based on Parent/Guardian Employment
    - 5111.13 - Residency for Homeless Children
  - 5111.2 - Nonresident Foreign Students
    - 5112.1 - Exemptions from Attendance
    - 5112.2 - Exclusions from Attendance
    - 5112.3 - Student Leave of Absence
    - 5112.5 - Open/Closed Campus
- 5113 - Absences and Excuses
  - 5113.1 - Work Permits
- 5117 - Interdistrict Attendance
- 5119 - Students Expelled From Other Districts
- 5121 - Grades/Evaluation of Student Achievement
- 5123 - Promotion/Acceleration/Retention
- 5124 - Communication With Parents/Guardians
- 5125 - Student Records
  - 5125.1 - Release Of Directory Information
  - 5125.2 - Withholding Grades, Diploma or Transcripts
  - 5125.3 - Challenging Student Records
- 5126 - Awards For Achievement
- 5127 - Graduation Ceremonies and Activities
- 5131 - Conduct
  - 5131.1 - Bus Conduct
  - 5131.4 - Campus Disturbances

- 5131.5 - Vandalism, Theft and Graffiti
- 5131.6 - Alcohol and Other Drugs
- 5131.61 - Drug Testing -Grades 9 through 12
- 5131.62 - Tobacco
- 5131.63 - Anabolic Steroids
- 5131.7 - Weapons and Dangerous Instruments
- 5131.9 - Academic Honesty
- 5132 - Dress and Grooming
- 5137 - Positive School Climate
- 5141 - Health Care and Emergencies
- 5141.1 - Accidents
- 5141.21 - Administering Medication and Monitoring Health Conditions
- 5141.22 - Infectious Diseases
- 5141.23 - Infectious Disease Prevention
- 5141.24 - Specialized Health Care Services
- 5141.3 - Health Examinations
- 5141.31 - Immunizations
- 5141.32 - Child Health and Disability Prevention Program
- 5141.33 - Head Lice
- 5141.4 - Child Abuse Reporting Procedures
- 5141.6 - Student Health and Social Services
- 5142 - Safety
- 5143 - Insurance
- 5144 - Discipline
- 5144.1 - Suspension and Expulsion/Due Process
- 5144.2 - Suspension and Expulsion/Due Process (Student With Disabilities)
- 5145.1 - Privacy
- 5145.12 - Search and Seizure
- 5145.2 - Freedom of Speech/Expression
- 5145.3 - Nondiscrimination/Harassment
- 5145.6 - Parental Notifications
- 5145.7 - Sexual Harassment
- 5145.8 - Refusal To Harm Or Destroy Animals
- 5145.9 - Hate-Motivated Behavior
- 5146 - Married/Pregnant/Parenting Students
- 5147 - Dropout Prevention
- 5149 - At-Risk Students

## 6000 - Instruction

- 6000 - Concepts and Roles
- 6010 - Goals and Standards
- 6011 - Academic Standards
- 6020 - Parent Involvement
- 6030 - Integrated Academic and Vocational Instruction
- 6115 - Ceremonies and Observances
- 6116 - Classroom Interruptions
- 6118 - Weather-Related Schedules
- 6141 - Curriculum Development and Evaluation

6141.1 - Experimental/Innovative Programs  
6141.2 - Recognition Of Religious Beliefs and Customs  
6141.5 - Advanced Placement  
6142.1 - Sexual Health and HIV/AIDS Prevention Instruction  
6142.5 - Environmental Education  
6142.6 - Visual and Performing Arts Education  
6142.7 - Physical Education  
6142.8 - Comprehensive Health Education  
6142.91 - Reading/Language Arts Instruction  
6142.92 - Mathematics Instruction  
6142.93 - Science Instruction  
6143 - Courses Of Study  
6144 - Controversial Issues  
6145 - Extracurricular and Cocurricular Activities  
6145.2 - Athletic Competition  
6145.21 - Sportsmanship  
6145.3 - Publications  
6145.5 - Student Organizations and Equal Access  
6145.6 - International Exchange  
6146.1 - High School Graduation Requirements  
6146.11 - Alternative Credits Toward Graduation  
6146.2 - Certificate Of Proficiency/High School Equivalency  
6146.3 - Reciprocity Of Academic Credit  
6146.4 -Differential Graduation & Competency Standards for Students with Disabilities  
6146.5 - Elementary School Promotion/Standards of Proficiency  
6151 - Class Size  
6152 - Class Assignment  
6153 - School Sponsored Trips  
6154 - Homework/Makeup Work  
6155 - Challenging Courses by Examination  
6158 - Independent Study  
6159 - Individualized Education Program  
6159.1 - Procedural Safeguards and Complaints for Special Education  
6159.2 - Nonpublic, Nonsectarian School & Agency Services for Special Education  
5169.3 - Appointment of Surrogate Parent for Special Education Students  
6159.4 - Behavioral Interventions for Special Education Students  
6161 - Equipment, Books and Materials  
6161.1 - Selection and Evaluation of Instructional Materials  
6161.11 - Supplementary Instructional Materials  
6161.2 - Damaged or Lost Instructional Materials  
6161.3 - Toxic Art Supplies  
616.31 - Student Aides  
6162.5 - Student Assessment  
6162.51 - Standardized Testing and Reporting Program  
6162.52 - High School Exit Examination  
6162.54 - Test Integrity/Test Preparation  
6162.6 - Use of Copyrighted Materials  
6162.7 - Use of Technology In Instruction  
6162.8 - Research

6163.1 - Library Media Centers  
6163.2 - Animals at School  
6163.4 - Student Use of Technology  
6164.2 - Guidance/Counseling Services  
6164.4 - Identification Of Individuals for Special Education  
6164.5 - Student Assistance Teams  
6164.6 - Identification and Education Under Section 504  
6171 - Title I Programs  
6171.1 - Title I SES Services  
6172 - Gifted and Talented Student Program  
6173 - Education For Homeless Children  
6173.1 - Education For Foster Youth  
6174 - Education For English Language Learners  
6175 - Migrant Education Program  
6177 - Summer School  
6178 - Vocational Education  
6183 - Home and Hospital Instruction  
6190 - Evaluation Of The Instructional Program